

Founders & Translators of A Pious Dream



Mr. G.S. Shergill, Founder Chairman College Trust
Late Mrs. Surinder Kaur Shergill & Daughter
Ms. Ravinder Kaur Shergill



Dr. S.S. Johl
Founder Chairman, College MC
Former Chancellor, Central University Punjab Bathinda



AMARDEEP SINGH SHERGILL MEMORIAL COLLEGE
MUKANDPUR (S.B.S. Nagar)

Multi-Faculty Postgraduate Co-Educational Institution



AMARDEEP SINGH SHERGILL MEMORIAL COLLEGE, MUKANDPUR

S.B.S. NAGAR (PUNJAB) PIN: 144507, PH. & FAX: 01823 276221

Website : www.asmccollege.org Email : osd.mukandpur@gndu.ac.in

Prospectus

2023-24

Guru Nanak Dev University College

Accredited at "A++" grade with CGPA of 3.85 on 4.Scale by NAAC and Conferred "University with Potential for Excellence" Status by UGC
"Only University with Category-1 status in the state of Punjab, Himachal Pradesh and Chandigarh".

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Amardeep Singh Shergill
(1973-1992)



Vice-Chancellor's Message

Education empowers the society to grow in real sense by overcoming poverty and ignorance. Barring all barriers, education should be spread to every stream of society and individual. The education system in India has grown in a remarkable way, particularly in the post-independence period, to become one of the largest systems of its kind in the world. Universities and colleges have to perform multiple roles, like creating new knowledge, acquiring new capabilities and producing an intelligent human resource pool, through challenging teaching, research and extension activities so as to balance both the need and demand. All possible measures are taken by Guru Nanak Dev University and its constituent colleges to impart quality higher education in accordance with the UGC's Higher Education Policies with a view to provide access to higher education for various sections of the society.

I am happy to share that Amardeep Singh Shergill Memorial College, Mukandpur believes in the development of students ensuring admirable future for them. The blend of academic experts, caring faculty, dynamic curriculum, research facilities and industry-academic interaction makes it the best choice to enhance the professional skills of its students. The college is not only committed to being a leading educational institution that develops each learner holistically within a quality educational framework but also provides an outstanding learning environment in character building, leadership, value systems, scholastic achievement and a wide range and opportunities in co-scholastic areas. A large number of national and international conferences, seminars and workshops are organized by the college to provide a variety of experiences to the students and inculcate skills such as leadership and team spirit which are helpful in their career.

Amardeep Singh Shergill Memorial College, Mukandpur has dedicated and committed faculty who continuously involve in welfare of the students and overall development of the institution, I am certain that efforts of learned teachers, non-teaching staff will accelerate the pace of development of education to meet the needs and aspirations of the society at large.

Prof. (Dr.) Jaspal Singh Sandhu
(MBBS,MS(Ortho), DSM, FASM, FAFSM, FPAS,
FAIS, FFIMS, FAMS, FRCP(London), DSc. (H.C)
Vice Chancellor
Former Secretary, University Grants Commission
Ministry of Education, Govt. of India



Dean College Development Council's Message

Amardeep Singh Shergill Memorial College which was initiated by NRIs and supported by Guru Nanak Dev University, Amritsar is a blessing for the students. Believing in the fact that education has power to transform lives, college is especially committed to bless under privileged individuals with the opportunity to pursue their dreams. The college actively supports and provides different government scholarships to students from disadvantaged background, ensuring that talent and potential are not limited by financial constraints. The team of dedicated faculty of the college is asset to the institution. Diverse team of qualified teachers, offer a rich academic environment that fosters intellectual growth and critical thinking. The college strives to create an inclusive and nurturing community, where students from all walks of life can thrive.

The institution is committed to holistic development that extends beyond the classroom, offering a wide range of extracurricular activities, clubs and organizations that cater to diverse interests and passions.

I congratulate students to embark on an educational journey that not only will shape their future but also empower them to make a positive impact on society. I highly appreciate the co-operation getting from the people of the area.

I extend my best wishes to Principal, Staff and students on the new academic session.

Prof. (Dr.) Shalini Bahel
Dean, College Development Council

ADMINISTRATIVE HEADS



Prof. (Dr.) Jaspal Singh Sandhu
Vice Chancellor



Prof. Sarabjot Singh Behl
Dean, Academic Affairs



Prof. (Dr.) Karnjit Singh Kahlon
Registrar



Prof. (Dr.) Shalini Bahel
Dean, College Development Council

Principal's Message



It is with great sense of pride and immense pleasure that I address you as principal of this esteemed institution. Having served as a teacher in this very institution for the past 29 years, I have had the privilege of witnessing countless young minds blossom and commencing on successful journeys. Now as your principal, I am committed to carry forward the rich legacy and values that define our college.

As I assume this new role, I am filled with a deep sense of responsibility towards each one of you. Having spent majority of my career as a music teacher, I firmly believe in the power of music to inspire, educate and uplift individuals. I have witnessed countless students discover their passion for music, hone their skills and blossom into accomplished musicians. But now as being principal my foremost goal is to create student friendly environment for all of you, providing you with ample opportunities to grow academically, personally and professionally. Our college has always been known for its highly qualified

faculty, state of the art facilities, thus a vibrant campus. With a student centred approach we prioritize individual attention, mentorship and supportive environment for the proper development of the students. Our dedicated faculty (many of whom have been with us for years) are passionate about their profession and always eager to guide you on your educational journey.

Beyond the class room teaching, our college offers numerous performance opportunities and extracurricular activities to encourage students to showcase their talent and connect with the wider community through their activities. Our college has a strong tradition of producing well rounded individuals who are not only competent but also compassionate and socially responsible. We always encourage active participation of students in community services through NSS and youth club by organising blood donation camp, tree plantation, drug awareness rallies and many such social outreach programmes. Through these experiences, students develop a deep sense of empathy and become agents of positive social change.

Furthermore, I believe in fostering a culture of inclusivity and diversity. Our college embraces students from various backgrounds, cultures and perspective. We will provide a nurturing and supportive atmosphere where everyone feels valued and respected.

As we step into this new academic year together, I encourage you to dream big and aim high. Your journey in this college will be filled with numerous opportunities to explore your passion and talent. Remember success is not measured merely by grades but by the values you uphold and the positive impact you create. Let us work together to create a bright future for ourselves and society at large.

Prof. Shamshad Ali
M. A., M. Phil
Principal

OUR SPECTRUM

Amardeep Singh Shergill Memorial College, Mukandpur (SBS Nagar) was taken over by Guru Nanak Dev University, Amritsar on July 4th, 2007 as a University College with the mission to provide quality education to the rural youth. The university has established this institution as Rural Model College. Under the aegis of worthy Vice - Chancellor, Prof. (Dr.) Jaspal Singh Sandhu, our college is progressing by leaps and bounds. The college was established in 1994 in the memory of Amardeep Singh Shergill, an illustrious student of London School of Economics who passed away in the prime of his youth. He was the only son of S. Gurcharan Singh Shergill and Sardarni Surinder Kaur Shergill. Instead of getting subdued in grief, the parents decided to serve a noble cause of spreading the light of knowledge amongst rural youth with the help of other 120 NRI associates.

The college is situated at Mukandpur, a small town in district S.B.S. Nagar. It is about 8 Kms from Banga, 20 Kms from Phagwara, 20 Kms from Phillaur and 20Kms from SBS Nagar. The campus sprawls in an area of over 20 acres with an architecture that merges with the landscape. It has a splendid triple-storeyed building with an open shelf library, having more than 33,543 books, 40 journals/magazines and leading newspapers. The college library is also providing e-journals and e-books through NLIST, Directory of Open Access Journals (DOAJ) and National Digital Library of India. The library has a separate e-book section also. Students can also access educational C.D's in the library. The college library provides facility of internet and photocopy to students and faculty members. The college has Physics, Chemistry, Botany, Zoology, Home Science, Music (V) labs and smart class rooms. In addition to this, there is a separate Computer Science and I.T. Block, which has six state-of-the-art Computer Labs equipped with 150 computers and internet connectivity of 20mbps (1:1) through radio link. The college campus is fully covered under Wi-Fi facility. Equipped with modern teaching aids, the Department of Commerce and Business Management disseminates essential skills of entrepreneurship through academic and professional courses. There is a separate

Seminar hall with a seating capacity of 170 persons. A hostel for 80 girls is available with extended internet facility in it. The Gymnasium with its latest imported machines is a cynosure of all eyes. Sports facilities include a track of four hundred meters and playfields for football, hockey, volleyball and handball. A fleet of buses carries the girl students to College and back to their homes. The beautiful open-air theatre helps our students to nurture their academic and cultural capabilities.

The college has highly qualified, hardworking and dedicated faculty. Presently, the college is running professional Programmes like MCA, MBA, PGDCA, DCA, DCM, DNCN, CCMLT, DFB, PGCC TDS.MRF along with other traditional Programmes like M.Com, MA Punjabi, M.Sc.IT, BA, B.Sc, B.Com, BBA, BCA.

To widen the horizons of the learning, seminars and extension lectures by eminent speakers are arranged in the college from time to time. Separate units of N.S.S., Youth Club and faculty/subject wise societies have been working to make our students disciplined and service oriented citizens. Under the buddy programme for drug awareness being run by the Punjab Government, we are working towards educating our students about the ill effects of drug abuse and generate positive peer influence. Our College is leading in academics in the area and also has achieved name and fame in cultural activities. Educational trips are also organised during the session. Apart from being a medium for entertainment, these educational trips cultivate team spirit, mutual adjustment and tolerance amongst the youth. Various cultural programmes including talent hunt, inter-college competitions and Amardeep Mela are organized annually. Athletic meet is also our annual feature.

Our college has put forth an exemplary tradition of imparting blended education where students were given top priorities and teaching learning process was carried according to the need and pace of our dear students. The college is committed to provide quality education through towering standards of teaching and is hopeful to touch new vistas in the time to come.

Our Mission

- To provide value based, job oriented education and training to the rural youth.

Our Vision

- To develop ideal human resources for meeting diverse socio-economic requirements of the society.
- To continuously strive for academic excellence.
- To inculcate and nurture human values in the rural youth.
- To produce educated, enlightened, cultivated, committed and responsible citizens.



Admission Schedule for Under Graduation, Post Graduation Semester 1 and Promoted Students

1.	Normal Dates of Admission	up to 14-08-2023
2.	With the late fee of Rs. 100/- (with the approval of the Principal)	15-08-2023 to 21-08-2023
3.	With the late fee of Rs. 200/- (with the approval of DAA)	22-08-2023 to 28-08-2023
4.	With the late fee of Rs. 1000/- (with the approval of Vice Chancellor)	29-08-2023 to 04-09-2023
5.	With the late fee of Rs. 5000/- (with the approval of Vice Chancellor)	05-09-2023 to 19-09-2023

Documents Required for Admission

- Four passport size latest photographs.
- Matric and 10+2 Certificates.
- Detail marks Card of previous class passed or internet copy of result.
- Character certificate from the principal of the institution last attended.
- Gap/ Character certificate for candidates with gap in their study or for private candidates.
- Aadhar Card of father, mother and student.
- Email ID, Mobile Number of student and parents.
- It is necessary for students to update their Aadhar card after age of 15. Aadhar number must be linked with mobile number.
- To avail any kind of financial benefits, Aadhar card of concerned students must be linked to the bank account.
- Every student should have individual operational bank account in any nationalized bank.
- Documents related to S.C./S.T./B.C./Physically Handicapped/Minority (if applicable). For the format of these documents, contact concerned head.
- Every student should have Digi Locker App in his/her mobile.
- Every student should have a unique ABC ID for credit accumulation.
- Students from foreign universities need equivalency certificate from G.N.D.U., Amritsar and prescribed student visa from Indian Government.
- If the student has passed the lower examination from any Board/ University other than / Punjab School Education Board/Punjab University/Punjabi University/Guru Nanak Dev University, he/she has to produce migration certificate from the concerned Board/University, to the college up to one month from admission for getting eligibility certificate from G.N.D.U., Amritsar, failing which the student will be penalized Rs. 500/- and thereafter his/her candidature will be cancelled.

PROGRAMMES OFFERED

Undergraduate Programmes

- B.A.
- B.Sc.(Medical, Non-Medical, Computer Science, Economics)
- B.C.A.
- B.Com.
- B.B.A

Postgraduate Programmes

- M. C. A. (Two Years)
- M. B. A. (Two Years)
- M. Com.
- M. A. (Punjabi)
- M. Sc. (IT)

Postgraduate Diploma Courses

- Post Graduate Diploma in Computer Application (P.G.D.C.A.)

Diploma Courses

- Diploma in Computer Application (D.C.A.)
- Diploma in Nanny Care & Nutrition(D.N.C.N.)
- Diploma in Computer Maintenance(D.C.M.)
- Certificate Course in Medical Lab Technology(C.C.M.L.T.)
- Diploma in Food & Beverage (D.F.B)

Rules and Instructions Regarding Admission

- The application for admission will be accepted only in the prescribed admission form, available with prospectus from the college.
- The form should be filled in by the student himself /herself in legible writing.
- Incomplete application will not be accepted for admission.
- The student with compartment in 10+2 can be admitted provisionally in under graduation but he/she will have to clear the compartment by December, otherwise the admission will be cancelled.
- The student with compartment in graduation cannot be admitted in higher courses. If a student clears compartment within late fee dates then he/she can be admitted with late fee. Date of declaration of result will be considered valid not the date of issue of detail marks card.
- Student who has passed 10+2 from National Open School, New Delhi, and Punjab School Education Board Open School may be given admission in semester 1 of Under Graduation/ Diploma courses only on provisional basis. He/ She will have to get equivalency certificate from GNDU.
- The student, whose result is declared late by the Board / University, can get admission within ten days (from date of declaration of result) without any late fee.
- Failed students from other institutions will not ordinarily be entertained in any proramme.
- College has right to correct the combination, if a student chooses or is allotted a wrong subject combination by mistake.
- The age limit for students seeking admission in Ist semester of B.A. / B.C.A. / B.Sc. / B. Com. / B.B.A. / D.C.A. / D.C.M /D.N.C.N./ D. M. L.T./ D.F.B. will be 20 years.
- In the absence of any rules by Board / University /

Institution , the Principal has full decisive powers.

- For SC/ST students, relaxation of 5% marks in eligibility conditions shall be given as per rules.
- Student must have good moral character.

Important Note

- If any student overlooks above-mentioned instructions and tries to seek admission by giving false statement/document, then he/she will himself/herself be responsible for cancellation of his/her admission and forfeiture of his/her fee/funds.
 - If number of admitted students in a class falls short of the minimum requirement of twenty students set by the university, the admission made to that class shall be cancelled and the fee etc. deposited shall be refunded to the student in due course under university rules.
 - The Principal has the discretion to permit or deny admission in any subject/subject combination/option/course in the college to any student.
- Classes will commence w. e. f. 15.7.2023.

Reservation Policy

Reservation of seats in a programme shall be determined as per the Reservation Policy of the state of Punjab adopted by the University.

- (i) Applications under a reserved category must be accompanied by a certificate from the competent authority (as given in Reservation Policy) stating that the candidate belongs to that particular reserved category for which he/she is claiming a seat.
- (ii) All candidates must declare their claims for reserved categories at the time of filling their online application.
- (iii) All admissions made in the reserved categories will be provisional and liable to cancellation if at any stage, any information about reserved categories furnished by the candidate is found to be fabricated or false.



Seat Reservation Criteria of The Punjab State As Adopted By Gndu, Amritsar

CATEGORY		PERCENTAGE	
General	52	General	52
SC	20	SC	20
BC	08	BC	08
Ex-Serviceman/ Ex-Serviceman(Dependent)	13	Ex-Serviceman/ Ex-Serviceman(Dependent) General	07
		Ex-Serviceman/ Ex-Serviceman(Dependent) SC	04
		Ex-Serviceman/ Ex-Serviceman(Dependent) BC	02
Freedom Fighters	01	Freedom Fighters General	01
PWD	03	PWD	03
SPORTS	03	SPORTS GENERAL	02
		SPORTS S/C	01
TOTAL	100		100

Common weightage Admission policy of the Punjab state as adopted by GNDU, Amritsar

Weightage (UG only)						
NCC	A	B	C			
	1%	2%	3%			
NSS	GRADE			POSITION		
	O	A	B	1ST	2ND	3RD
	1%	1%	NA	1%	1%	NA
Youth activities (Maximum 4 % weightage)						
Advance youth leadership training camp					1%	
Youth leadership training camp					1%	
Advanced mountaineering					1%	
Hiking Training					1%	
Mountaineering					1%	
Cultural Activities (Maximum 3% weightage)						
Zonal youth festival					1%	
University level youth festival					1%	
Inter University National youth festival					1%	

Rules Regarding Change of Subject/ Programmes

- A student can change subject/subjects within 15 days from commencement of classes by filling prescribed Performa available in the office.
- Lectures in the subject would be counted from the start of the class, not from the date of changing the subject.
- A student cannot change subject/ progrmme/faculty without approval of concerned head /Incharge and Principal.
- A change in subject/programme/faculty must be intimated to the college office immediately.
- A student seeking change of programme/ faculty will have to pay Rs. 1000.

TEACHING FACULTY

NAME	QUALIFICATION	DEPARTMENT	DESIGNATION
Mr. Shamshad Ali	M.A.(Gold Medal) M.Phil	Music(V)	Principal
Dr. Gurjant Singh	MA, M.Phil, Ph.D.	Punjabi	Associate Professor
Mr. Manjit Singh	M.Sc, JPT	Physics	Associate Professor
Dr. Charanjit Kaur	M.A, M.Phil, Ph.D.	History	Associate Professor
Dr. Nirdosh Kaur	M.A, M.Phil, NET, M.Lib, Ph.D	Political Science	Associate Professor
Mr. Jagwinder Singh	M.A, NET	Punjabi	Assistant Professor
Dr. Karamjeet Kaur	M.Com (Gold Medal),NET,Ph.D.	Commerce and Business Management	Assistant Professor
Dr. Sangeeta	M.Sc,NET, Ph.D.	Mathematics	Assistant Professor
Er. Sukhminder D. Bawa	B.Tech.(ECE), M.Tech(I.T)	Computer Science & I.T.	Assistant Professor
Mr. Sarabjit Singh	M.C.A.	Computer Science & I.T.	Assistant Professor
Mr. Rupinder Singh	M.A, M.Phil, NET	Economics	Assistant Professor
Dr. Ashima Passi	M.Sc, Ph.D.	Chemistry	Assistant Professor
Dr. Meghna Aggarwal	M.Com, NET, Ph.D.	Commerce and Business Management	Assistant Professor
Ms. Shaveta	M.Lib,NET,M.A(Hindi)	Library	Assistant Librarian

• In addition to the permanent staff, required Assistant Professors are appointed on lecture basis by GNDU, Amritsar.



University Ordinance of Carry on System for Various Semester Examinations

I. Programmes having two semester duration:

- There shall be no condition for promoting a student from first semester to second semester.
- In case a student fails to pass all the courses/papers within a period of two semesters (One Year), he/she shall be given two consecutive semesters (One Year) more to pass.

II. Programmes having four semester duration:

- There shall be no condition for promoting a student from first semester to second semester
- However the student shall be promoted to the third semester only if he/she has passed at least 50% courses/papers of the first two semesters.
- There shall be no condition for promoting a student from third semester to fourth semester.
- In case a student fails to pass all the courses/papers within a period of four semesters (Two Years), he/she shall be given four consecutive semesters (Two Years) more to pass.

III. Programmes having six semester duration:

- There shall be no condition for promoting a student from first semester to second semester
- However, the student shall be promoted to the third semester only if he/she has passed atleast 50% courses/papers of the first two semesters.
- There shall be no condition for promoting a student from third semester to fourth semester.
- However a student shall be promoted to fifth semester only if he/she has passed atleast 50% courses/ papers of the first four semesters.
- There shall be no condition for promoting a student from fifth semester to sixth semester. After a period of six semesters the student shall be given a period of two consecutive years to pass.

Eligibility of Programmes and Outline of Syllabi Under Graduate Programmes

B.A.(Pass Course)

Eligibility: 10+2 Class examination of the Punjab School Education Board or any other equivalent examination.

PROGRAMME STRUCTURE

- Punjabi/Basic Punjabi/ Punjab History and Culture
- English.
- Drug Abuse: Problem, Management and Prevention.(Semester 1st only)
- Environment Studies (Semester 3rd only).

Elective/Vocational Subjects

- History/Computer Application/Mathematics.
- Music (V)/Political Science.

- Elective Punjabi/Elective English.
- Computer Science/Home Science.
- Economics

• **A student will choose one from each and total three elective subjects from the above given combinations.**

Employment Potential of B.A

- Admission in Post Graduation
- State/ Centre level competitive exams.
- L.L.B.
- B.Ed.
- Civil Services and other competitive exams
- Job oriented P.G. Courses

B.Sc. (Economics)

Eligibility: 10+2 with 40% marks in aggregate or equivalent examination in any stream.

PROGRAMME STRUCTURE

- Punjabi/Basic Punjabi/ Punjab History and Culture
- Mathematics.
- Drug Abuse: Problem, Management & Prevention (Semester 1st only)
- Environmental Studies (semester 3rd only).
- English.
- Economics.
- Computer Science.

Employment Potential of B.Sc. (Eco.)

- M.B.A/M.C.A./L.L.B
- Own computer centre
- Civil Services and other competitive exams
- Banking Sector
- Post graduation in related subjects
- Data entry operator

B.Sc. (Medical)

Eligibility: 10+2 (Medical) with at least 40% marks in aggregate in the concerned science group or equivalent examination.

PROGRAMME STRUCTURE

- Punjabi/ Basic Punjabi/ Punjab History and Culture
- Botany
- Drug Abuse: Problem, Management & Prevention (semester 1st only)
- Environmental Studies (semester 3rd only)
- English
- Zoology
- Chemistry

Employment Potential of B.Sc. (Medical)

- Medical representative
- Post graduation in related subjects
- Civil Services and other competitive exams
- Pharmaceutical Company/ Food Company
- M.B.A/L.L.B
- Banking Sector
- B. Ed

B.Sc. (Non-Medical)

Eligibility: 10+2 (Non-Medical) with at least 40% marks in aggregate in the concerned science group or equivalent examination.

PROGRAMME STRUCTURE

- Punjabi/ Basic Punjabi/ Punjab History and Culture
- Chemistry
- Drug Abuse: Problem, Management & Prevention (semester 1st only)
- Environmental Studies (semester 3rd only)
- English
- Mathematics
- Physics

Employment Potential of B.Sc. (Non-Medical)

- Pharmaceutical company/ Food Company
- Post graduation in related subjects/M.B.A/M.C.A
- Banking sector
- Civil Services and other competitive exams
- B. Ed

B.Sc. (Computer Science)

Eligibility: 10+2 (Non-Medical.) with at least 40% marks in aggregate in the concerned science group or equivalent examination.

PROGRAMME STRUCTURE

- Punjabi/ Basic Punjabi/ Punjab History and Culture
- Mathematics
- Drug Abuse: Problem, Management & Prevention (semester 1st only)
- Environmental Studies (semester 3rd only)
- English
- Physics
- Computer Science

Employment Potential of B.Sc (Computer Science)

- Banking sector
- B.Ed
- Post graduation in related subject
- Civil Services and other competitive exams
- Data entry operator
- M.B.A/M.C.A



Bachelor of Computer Applications (B.C.A.)

Eligibility: 10+2 in any stream or equivalent examination with at least 40% marks in aggregate.

SEMESTER-I

1. Introduction to Programming – C
2. Introduction to Computers and Information Technology
3. Applied & Discrete Mathematics
4. Communication Skills in English – I
5. Punjabi (Compulsory) / Basic Punjabi/Punjab History and Culture
6. Practical – I (MS Office 2010 and Basic C Programming)

SEMESTER-III

1. Computer Architecture
2. Database Management System
3. Introduction to Python Programming
4. Programming Lab – Python
5. Programming Lab – Oracle

SEMESTER-V

1. Software Engineering
2. Web Technologies
3. Operating System
4. JAVA Programming Language
5. Lab based on JAVA Programming Language
6. Lab based on Web Technologies

SEMESTER-II

1. Introduction to Programming – C++
2. Principles of Digital Electronics
3. Numerical Methods & Statistical Techniques
4. Communication Skills in English – II
5. Punjabi (Compulsory) / Basic Punjabi /Punjab History and Culture
6. Practical – I (Advanced C++ Programming)
7. Drug Abuse: Problem, Management and Prevention

SEMESTER-IV

1. Data Structure & File Processing
2. Information Systems
3. Internet Applications
4. System Software
5. Lab – Data Structures Implementation using C++
6. Lab – Web Designing and use of Internet
7. Environmental Studies

SEMESTER-VI

1. Computer Graphics
2. Computer Networks
3. Lab. (Implementation of Applications of Computer Graphics in C++/C)
4. Project

Employment Potential of B.C.A.

- Computer programmer.
- Computer support service specialist.
- Information security analysts.
- Clerk cum junior data entry operator.
- Junior technician.
- Banking.
- B.Ed.
- M.C.A./M.Sc.(I.T./Comp. Sci.)



Bachelor of Commerce (B.Com) Pass Course

Eligibility: 10+2 in any stream with at least 40% in aggregate or equivalent examination.

SEMESTER-I

1. English
2. Punjabi / Basic Punjabi/ Punjab History and Culture
3. Financial Accounting
4. Business Organization
5. Business Communication
6. Business Statistics
7. Computer Fundamentals

SEMESTER-II

1. English
2. Punjabi/Basic Punjabi/ Punjab History and Culture
3. Advanced Financial Accounting
4. Commercial Laws
5. Business Economics
6. Functional Management
7. Seminar
8. Drug Abuse: Problem, Management & Prevention

SEMESTER-III

1. English
2. Punjabi /Basic Punjabi/ Punjab History and Culture
3. Corporate Accounting
4. Company Law
5. Financial Management
6. International Business
7. Business Environment

SEMESTER-IV

1. English
2. Punjabi/Basic Punjabi/Punjab History and Culture
3. Goods and Services Tax
4. Industrial law
5. Principles and Practices of Banking and Insurance
6. Cost Accounting
7. Environmental Studies
8. Seminar

SEMESTER-V

1. English
2. Punjabi/Basic Punjabi/Punjab History and Culture
3. Management Accounting
4. Direct Tax Law
5. Auditing
6. Contemporary Accounting
7. Financial Market Operations

SEMESTER-VI

1. English
2. Punjabi/Basic Punjabi/Punjab History and Culture
3. Operations Research
4. Corporate Governance
5. Workshop
6. Portfolio Management
7. Financial Services

Employment Potential of B.Com

- Banking sector
- Accountant
- Insurance
- Tax Consultant
- Entrepreneur
- C.A./C.S.I./I.C.W.A.I./M.B.A.



Bachelor of Business Administration (BBA)

Eligibility: : 10+2 with at least 40% marks in aggregate and equivalent examination.

SEMESTER-I

1. English
2. Punjabi/Basic Punjabi/ Punjab History and Culture
3. Basic Accounting
4. Business Organization and System
5. Managerial Economics-I
6. Computer Application for Business-I
7. Business Communication

SEMESTER-II

1. English
2. Punjabi/Basic Punjabi/ Punjab History and Culture
3. Business Laws
4. Principles of Management
5. Managerial Economics-II
6. Computer Based Accounting System
7. Fundamentals of Banking
8. Drug Abuse: Problem, Management & Prevention

SEMESTER-III

1. English
2. Punjabi/Basic Punjabi/ Punjab History and Culture
3. Statistics for Business
4. Fundamentals of Human Resource Management
5. Fundamentals of Marketing Management
6. Indian Financial System
7. Management Accounting

SEMESTER-IV

1. English
2. Punjabi/Basic Punjabi/Punjab History and Culture
3. Financial Management
4. Production and Operations Management
5. Business Environment
6. Operations Research
7. Fundamentals of Insurance
8. Seminar
9. Environmental Studies-II

SEMESTER-V

1. English
2. Punjabi/Basic Punjabi/ Punjab History and Culture
3. Company Law
4. Entrepreneurship and Small Business
5. Cost Accounting
6. Consumer Behaviour
7. Advertising and Sales Management

SEMESTER-VI

1. English
2. Punjabi/Basic Punjabi/ Punjab History and Culture
3. Income tax
4. Fundamentals of Capital Markets
5. Viva-Voce
6. Service Marketing
7. E-Marketing

Employment Potential of BBA

- Banking sector
- Tax Consultant
- Post graduation in the related subjects
- Accountant
- Entrepreneur
- Insurance
- C.A./C.S.I./I.C.W.A.I./M.B.A



Master of Commerce (M.Com.)

Eligibility: B.Com/ BBA/ B.CAM/ Bachelor of E-commerce with at least 50% marks.

SEMESTER-I

1. Managerial Economics
2. Statistical Analysis For Business
3. Management Principles and Organization Behaviour
4. Business Environment
5. Management Accounting and Control Systems
6. Seminar

SEMESTER-II

1. Corporate Financial Accounting and Auditing
2. Financial Management
3. Research Methodology
4. Marketing Management
5. Human Resource Management
6. Viva-Voce

SEMESTER-III

1. Banking and Insurance Services
2. Security Analysis and Portfolio Management
3. Contemporary Accounting
4. Strategic Management
5. Security Market Operations
6. Seminar

SEMESTER-IV

1. International Accounting
2. E-Commerce
3. International Financial Management
4. Financial Markets and Financial Services
5. Corporate Tax law and Planning
6. Viva-Voce

Employment Potential of M.Com

- Accountant
- Research Associate
- Teaching
- Tax Advisor
- Financial Services
- Finance Manager
- Corporate Sector

Master of Business Administration (M.B.A.)

Eligibility: Bachelor's degree in any stream with at least 50% marks. Any other examination recognized equivalent there to.

SEMESTER-I

1. Managerial Economics
2. Quantitative Methods for Management
3. Accounting for Management
4. Business Environment
5. Management Principles and Organizational Behavior
6. Corporate Law and Administration

SEMESTER-II

1. Business Research Methodology
2. Financial Management
3. Marketing Management
4. Human Resource Management
5. Production and Operations Management
6. Seminar
7. Case Studies in Management



SEMESTER-III

1. Entrepreneurship Development and MSMEs
2. Seminar
3. Business Communication and Personality Development
4. Management Control System
5. Capital Market and Investment Management
6. Consumer Behaviour
7. Marketing Research

SEMESTER-IV

1. Strategic Management
2. International Business
3. Business Analytics
4. International Financial Management
5. Financial Markets and Financial Services
6. Corporate Tax Law and Planning
7. Case Studies in Finance

Employment Potential of M.B.A.

- Finance Manager
- Marketing Manager.
- Teaching and Research.
- HR Manager
- Entrepreneurship



Master of Computer Applications (M.C.A.) Under new system

Eligibility:

- BCA/B.Sc. (IT) OR BA/B.Sc. with Computer Science as an elective subject OR equivalent with at least 50% marks (45% for SC/ST) in aggregate.



SEMESTER-I

1. Design and Analysis of Algorithms
2. System Software
3. System Simulation
4. Design of Programming Languages
5. Computer Graphics
6. Programming Lab-I

SEMESTER-II

1. Open Source Software
2. Distributed Systems
3. Theory of Computation
4. Web Technologies
5. Information Systems and Security
6. Programming Lab-II



Under old system

SEMESTER-III

1. Theory of Computation
2. Microprocessor & its Applications
3. Computer Networks
4. Computer Graphics
5. Fundamental of Wireless and Mobile Communication (ID Course)
6. Programming Laboratory – III

SEMESTER-V

1. System Software
2. Software Engineering
3. Distributed System
4. Cloud Native and Application Development
5. Digital Forensics
6. Programming Laboratory – V



Employment Potential of MCA

- Website/App Developer
- Hardware Troubleshooter
- Social Media handler
- Career in Computer Education.
- Software Consultant
- Technical Writer
- Career in I.T. Wing of Police/Defense Forces
- M.Tech (I.T./Comp.Sci.)

SEMESTER-IV

1. Web Technologies
2. Computer Based Optimization Techniques
3. Data Base Management Systems
4. Open Source Software
5. Information Systems and Security
6. Programming Laboratory – IV

SEMESTER-VI

Major Project

- ❖ Additional two seats are reserved for student of A.S.S.M College in M.C.A. and M.B.A. subject to fulfillment of the following conditions:
- ❖ The candidate must have studied for at least two years in graduation or post-graduation at ASSM College, Mukandpur.
- ❖ The candidate should belong to the rural area category as per university rules applicable from time to time.
- ❖ The admission will be made strictly as per GNDU rules.

Master of Science in Information Technology (M.Sc IT)

Eligibility:

- Graduate with Computer Science / IT Computer Applications / Computer Maintenance as one of the elective subjects with at least 50% marks in aggregate. OR
- BCA/B.Sc. (IT)/BIT or equivalent thereto with at least 50% marks in aggregate, OR
- Graduate with mathematics as an elective subject and Post-Graduate Diploma in Computer Applications / PG Diploma in Information Tech. / PG Diploma in E-Commerce & Internet Application or equivalent with at least 50% marks in the aggregate.

SEMESTER-I

1. Analysis & Design of Embedded Systems
2. Distributed Computing
3. Advanced Computer Organization and Architecture
4. Network Operating Systems
5. Computational Problem Solving Using Python
6. Programming Laboratory – I

SEMESTER-II

1. Mobile Computing
2. Distributed Databases
3. Image Processing
4. Fuzzy Systems
5. Network Design and Performance Analysis
6. Programming Laboratory – II

SEMESTER-III

1. Network Protocols
2. Advanced Web Technologies
3. Linux Administration
4. System Simulation
5. Microprocessor and Its Applications
6. Programming Laboratory –III
(Based on Advanced Web Technologies using ASP.NET)

SEMESTER-IV

1. Advanced Java Technology
2. Network Security
3. Artificial Neural Network
4. Programming Laboratory –IV
(Based on Advanced Java Technology)
5. Project Work

Employment Potential of M.Sc. (IT)

- Software Developer
- Career in Computer Education
- IT consultant
- System Analyst
- Quality Assurance Engineer
- Database Administrator



Master of Arts (M.A.) Punjabi

Eligibility:

- B.A. Hons. in Punjabi, OR
- Bachelors degree with at least 45% marks in the subject of Punjabi Elective or Functional Punjabi, OR
- Bachelor degree in any faculty under 10+2+3 system from a recognized University with atleast 50%marks in aggregate, OR
- Master's degree of this or another University in another subject or a faculty.

SEMESTER-I

1. Gurmat Kav
2. Punjabi Suffi Kav
3. Sahit Sidhant Ate Bharti Kav Shastar
4. Lokdhara Ate Punjabi Lokdhara
5. Tulnatmik Bharti Sahit: Sidant te Vihar

SEMESTER-II

1. Bhagat Bani
2. Punjabi Kissa ate Birtant Kav
3. Khoj ate Punjabi Alochna
4. Sabhyachar te Punjabi Sabhyachar
5. Punjabi media ate patarkari

SEMESTER-III

1. Adhunik Punjabi Kavita
2. Punjabi Nowel
3. Punjabi Bhasha Ate Bhasha Vigyan I
4. Punjabi Vartak I
5. Punjabi Natak ate Ikangi

SEMESTER-IV

1. Vishav classiki sahit
2. Punjabi Kahani
3. Punjabi Bhasha Ate Bhasha Vigyan II
4. Punjabi Vartak II
5. Parvasi Punjabi Sahit

Employment Potential of M.A. (Punjabi)

- Teaching in school and colleges, Sub-editor, translator and proof reader.
- Publisher of Punjabi publications.
- Own literary magazine, news reader, anchor and producer in T. V. /Radio.
- Employment in Public Relations/ Various Language Departments.



Post Graduate Diploma in Computer Application (P.G.D.C.A.)

Eligibility: Graduation in any stream with at least 45% marks in aggregate or equivalent examination.

SEMESTER-I

1. PC Computing-I (MS Office- 2003)
2. PC Computing-II (Professional DTP)
3. Fundamentals of Computer & Operating Systems
4. Database Management System through Oracle-10g & System Analysis & Design

SEMESTER-II

1. Network Concepts and Management (Hardware, Software, setting in LINUX/UNIX/NT environment)
2. Programming in C
3. Introduction to Scripting Languages, Web Designing & Uses of Internet
4. E-Commerce/Business

Employment Potential of PGDCA

- Computer Hardware Expert & Network Expert
- Junior Technician
- Web/E-Commerce App Developer
- Clerk cum junior Data Entry Operator.
- Career in Media, Print & Publishing Houses

Diploma in Computer Application (D.C.A.)

Eligibility: 10+2 in any stream with at least 40% marks in aggregate or equivalent examination.

SEMESTER-I

1. Information Technology and Operating System
2. PC Computing-I

SEMESTER-II

1. Database Management System
2. PC Computing-II

Employment Potential of D.C.A.

- Career in Media, Print & Publishing Houses
- Database Developer.
- Computer Hardware Expert.

Diploma in Computer Maintenance (D.C.M.)

Eligibility: 10+2 or equivalent examination in any stream with at least 40% marks

SEMESTER-I

1. Computer Organization and Assembling
2. PC Maintenance and Troubleshooting – I
3. Lab – I: Based on PC Assembling & Troubleshooting-I

SEMESTER-II

1. Network Operating Systems
2. PC Maintenance and Troubleshooting – II
3. Lab – II: Network Operating Systems

Employment Potential of D.C.M.

- Hardware and networking professionals.
- Own hardware repair shops.
- Hardware manufacturing.

Diploma in Nanny Care & Nutrition (D.N.C.N.)

Eligibility: The admission shall be open to a candidate who has passed 10+2 examination with at least 40% marks in aggregate..

SEMESTER-I

1. Pre- natal and Post-natal Care
2. Wholesome Development of Child
3. Early Childhood Care and Education
4. Core Communication Skills

SEMESTER-II

1. Health and Nutrition
2. ECCE Training and Trends
3. Basics of Computers
4. Nutrition and Meal Management

Employment Potential of D.N.C.N.

- Valuable course for going abroad as a nanny care expert
- Own crèche
- Job in anganwaris and play schools.
- As a social worker in collaboration with N.G.Os.



Certificate Course in Medical Laboratory Technology (C.C.M.L.T.)

Eligibility: 10+2 or equivalent in any stream with at least 45% marks.

SEMESTER-I

1. Cell Biology
2. Hematology –I
3. Principals of Biochemistry
4. Basic Microbiology
5. Training and project report

SEMESTER-II

1. Anatomy and Physiology-I
2. Hematology –II
3. Advanced Pathology
4. Clinical Biochemistry and Community Medicine

Employment Potential of DMLT

- Can work in medical testing lab
- Pursue graduation in M.L.T
- Work in hospitals and nursing homes

Diploma in Food & Beverage (D.F.B)

Senior Secondary (10+2) or equivalent with English as one of the subjects at 10th class level

SEMESTER-I

1. Food & Beverage Service –I
2. Food & Beverage Service –II
3. Business Communication
4. Hygiene & Sanitation
5. Computer Awareness

SEMESTER-II

1. Food & Beverage Service –I
 2. Food & Beverage Service –II
 3. Business Communication
 4. Hygiene & Sanitation
 5. Computer Awareness
- Six Months in Hotel Training

Employment Potential of DFB

- Food and Beverage service Manager/Supervisor
- Catering Manager
- Recipe Tester
- Head chef in restaurant
- Cooking teacher
- Beer Brewer

PG Certificate Course in TDS Management & Return Filing (P.G.C.C in TDS.M.R.F)

Eligibility: Bachelor degree in any stream of any board/ University

Paper-I	Theory
Paper-II	Practical
Paper-III	Training

Employment Potential of PGCC in TDSMRF

- Tax advisor
- Tax return preparer
- TDS Manager



AUXILIARY SERVICES

Dr. S.S. Johl Library

- Excellent reading room.
- 33,543 books in stock
- 15 newspapers and required journals/magazines.
- Open shelf system.
- Separate book bank for text books (for needy and poor students).
- E-book section.
- Wi-Fi internet connectivity in the library.
- Photocopy facility at reasonable rates.

Seminar Hall

- Excellent academic ambience for extension activities.
- Seating capacity for 170.
- Multimedia projector available.
- Sound system permanently installed.
- Used as audio visual lab too.

Multipurpose Hall

- “Kartar Singh Duggal” multipurpose hall for indoor games, academic functions, cultural events, fairs, festivals, film screening and public meetings.
- Capacity – 800 for sports events and 1700 for other gatherings

Computer Sci. and I.T. Department

- Fully air conditioned six labs.
- 150 i3 and i5 computers.
- 4 LCD projectors.
- 125 KVA electricity generators.
- 42 KVA online UPS to provide uninterrupted power supply in computer labs
- Hardware Maintenance cell.
- 20 Mbps (1:1) internet connection.

Girls Hostel

- Well designed rooms.
- Mess facility and common rooms.
- 24 hours security arrangements.
- Table tennis, badminton and other indoor games.
- 20 Mbps (1:1) Wi-Fi internet connection.
- Generator facility for uninterrupted power supply

Teachers Flats

- Spacious flats for teachers.
- 24 hours water supply.
- Healthy and natural environment.
- Easy access to faculty

Refectory

- The college refectory offers the much-needed respite to the students and serves variety of snacks and drinks, which are moderately priced.
- There is a separate arrangement for members of the staff, boys and girls students.
- Due care is taken to maintain cleanliness and healthy environment.

College Transport

- Fleet of buses.
- Buses ply daily to serve girls from about 150 villages of the area.
- Transport is available for educational tours, excursions, picnics, site seeing etc. (on nominal charge).
- Concessional bus-pass facility for male / female students.

Sports

- Sports stadium with double storeyed grand sports pavilion and extensive playgrounds.
- Covered and well lit badminton courts.
- Well equipped gymnasium with imported machines.
- Students residing in Mukandpur and nearby villages are encouraged to play hockey, cricket, football and other games in the evening to cultivate sportsman spirit in them.

CULTURAL ACTIVITIES

Amardeep Mela

Amardeep mela is celebrated every year on 24th December as birth anniversary of Amardeep Singh Shergill and Foundation Day of the college. It includes activities like:

- Department wise exhibitions.
- Books exhibition.
- Punjab heritage exhibition.
- Inter college contests like folk songs; poetical recitation and quiz.
- Entertainment programmes like Qwali, Giddha, Bhangra, Songs, Skits and Play etc. are other attractions.

Youth Festival

- Entailing a gamut of young talent, the Youth Welfare cell trains students to participate in youth festival of GNDU. This cell works in consonance with Youth Welfare Department, GNDU and Directorate of Youth Services, Punjab. Every year our students clinch accolades in competitions like folk song, one act play, skit, debate, elocution, Bhangra, Giddha etc. for the college.

SOCIAL OUTREACH PROGRAMS

N.S.S

N.S.S. aims at fostering social consciousness of the youth. Its overall objective is to inculcate the spirit of social service, dignity of labor, community development, national integration and fellow feeling among the students. It has been active in our college since 1994. The college runs two units of N.S.S. – one for boys two for girls.

Activities of N.S.S. include community service of 120 hours a year in college campus and special camp of 7 days in nearby rural areas. Other activities are – Adult education, Swachh Bharat Campaign, First-Aid Training, Campus Beautification, Quiz, Essay writing Competition, Blood Donation Camp, Aids Awareness and celebration of International Yoga Day. Students of all classes can apply for enrollment in N.S.S.

Go Green Campaign

The college has launched a 'Go Green Campaign' with a pledge to make the campus green and environment friendly. With collaboration of Rotary club, a wide variety of plants and flowers are planted in the campus. Students are made aware of environment pollution through debates, quizzes, essay writing and poster making competitions.

Buddy Program

The college has followed the Buddy Programs in letter and spirit initiated by government of Punjab. As per guidelines the program focuses on; Community involvement programs specific to DAPO and Buddy program, Mentoring and counseling inside the campus, myriad activities to channelize the energy of the youth through various clubs and societies.

Youth Club

The youth club remains active throughout the year. With a view to break the monotony of the classroom teaching, the club organizes hiking and trekking expeditions besides holding debates and declamation contests. Youth club is involved in various other activities like inter college expeditions and organizes extension lectures.

Seminars, Webinars & Extension Lectures

Acknowledging the fact that every institution pins to excel in academics, our college also strives inadvertently to stretch its wings in educational erudition. Adhering to this perspective various seminars, extension lectures and workshops are organized by all the departments to widen the horizons of the learners.

OTHER SERVICES

Career Guidance and Placement Cell

Career guidance cell with its quality resources and support helps the students in their career development from exploring their options to securing the suitable jobs. The cell not only offers help with career choices and job hunting but also helps in developing various skills that employers seek for by conducting various guidance sessions. The Placement Cell of the college provides ample opportunities to the students to carve a niche in the professional world. The cell organizes placement drives throughout the year in collaboration with Guru Nanak Dev University, Amritsar and Government of Punjab. Our students have got placements in some of the most coveted companies.

Harassment Free campus

As an innovative practice the institution has established various committees like student facilitation committee, prevention of caste based discrimination committee, students grievances cell, anti ragging committee, anti sexual harassment committee, SC scholarship committee etc, with the objective of providing

information regarding counseling and support services on the campus along with promoting awareness on different issues and redressing the grievances of the students. These committees and cells not only facilitate the students but also provide congenial atmosphere for the overall development of students. Quick and suitable action is taken against any complaint from a student thus ensuring a congenial environment in the college without any fear of harassment.

Excursions

In order to boost the capacity to learn and to teach meaningful application to young minds the college makes best efforts to complement the academic system with practical skills through various teaching methodologies that extend beyond classroom. Varied and multifarious activities like field trips, educational trips, visit to companies and industries, hands on work experience in almost all the practical subjects are integrated to the academic agenda. Educational trips also cultivate team spirit, mutual adjustment and tolerance amongst the youth in addition to being the source of entertainment.

UNIVERSITY EXAMINATION RULES

- A student may not be permitted to appear in House Exams /University Exams if he/she fails to deposit fee in time.
- Every student must be present in all house examinations. Absent students will be penalized Rs.100/- per subject/paper, subject to maximum of Rs.500/-.
- Every student has to get at least 25% marks in aggregate in the House Exams.
- A student must attend at least 75% lectures in every subject.
- If a student does not fulfill the above criteria, he/she may not be allowed to appear in university examination.

CODE OF CONDUCT

- Writing and sticking bills on the walls of college is prohibited.
- No outsider is permitted to meet the students without the permission of the principal.
- Mobile phones are not permitted in the college premises. Students will be fined in such cases.
- Any student found guilty of taking intoxicants/drugs in the college campus may be suspended immediately.
- Any damage to the college property will be severely penalized. Such students will not be allowed to continue their studies.

- Students who bring their vehicles with altered silencers that create noise pollution will be fined Rs.1000.
- Students are directed not to visit multipurpose hall and open air theatre in ordinary days. Any violator will be fined Rs. 500.
- Students are strictly prohibited to bring any kind of weapons in the college campus.
- Strict disciplinary action will be taken against careless and indisciplined students.
- Students must read instructions on the college notice board daily.
- Students must listen carefully to the instructions given during assembly and follow them earnestly.
- Routes of the buses will be decided by the college transport committee and students should follow the same.
- Routes of buses may be changed from time to time.



Prohibition, Prevention and Punishment for Ragging

Students are directed to desist any kind of ragging. Various forms of ragging include: Display of noisy, disorderly conduct, teasing, excitement by rough or rude treatment or handling, in-disciplined activities which cause or are likely to cause annoyance, undue hardship, physical or psychological harm or raise apprehensive fear in a fresher, asking the students to do any act or perform which such a student will not do in the ordinary course and which causes him/her shame or embarrassment or danger to his/her life etc.



Punishment for Participation in /or Abetment of Ragging:

- Cancellation of admission.
- Suspension from attending classes.
- Withholding/withdrawing scholarship/fellowship and other benefits.
- Debarring from appearing in any test/examination or other educational process or withholding result.
- Rustication from the institution for period varying from six months to two years.
- Expulsion from the institution and consequent debarring from admission to any other institution.
- Fine ranging between Rs. 25000 to Rs. 1,00,000.
- Anti-Ragging Helpline No. : 1800-180-5522(Toll Free).
- Anti-Ragging E-mail:helpline@antiragging.net



For special attention of parents/guardians

- It is the duty of the Parents/Guardians to visit the college office to get feedback of their wards.
- Contact college immediately whenever informed about any problem.
- Make sure that your ward attends all the classes regularly and take all the House Examinations /Class Tests.

Leave Rules

- Leave should be applied by the student personally or by the parents/guardian on the prescribed form available in the office with the required documents.
- In case of serious illness the leave application must be submitted as soon as possible along with medical certificate. However, approval of leave does not provide relaxation in the university condition of minimum lectures.
- If a student is absent continuously for ten days from a class without sanction of leave, his/her name may be struck off from college rolls. Re-admission may be allowed only on request of parents.
- A fine of Rs.5/- per lecture will be charged for remaining absent from the class.

Rules for Identity Card & Library

- Students should contact library immediately after admission for identity card.
- It will be necessary for every student to get the identity card issued in the scheduled time period. The students are required to bring their identity cards while in college and present the same, if asked for.
- Library remains open from 9.00am to 4.00pm throughout the session except on Sundays and other holidays.
- Students should deposit their personal belongings at the entrance before entering the library.
- Students are strictly prohibited to take cuttings from library books, newspapers and magazines.
- Books will be issued for 14 days and must be returned and get reissued, if needed. Fine of Re.1 per day will be charged for overdue books.
- Any student, who loses, defaces or otherwise damages any book shall have to pay the cost of the book as per library rules.
- Books should be carefully checked before getting issued.
- Number of books which can be borrowed at a time from library is:
 - Undergraduate classes: Three books.
 - Post Graduate classes: Six books.
- Library books should be returned in the library at the end of session for clearance of account.
- Loss of ticket should be reported to the librarian. A fine of Rs10 per ticket will be charged for the loss of ticket. Failure in reporting the loss of ticket, student will have to pay for the books if those are issued on lost tickets.
- Students are expected to maintain discipline and silence in the library and reading hall.
- The loss of identity card should be reported immediately and an FIR should be registered.
- Fine of Rs100 will be charged in case of loss of identity card. It is the responsibility of the student to get duplicate card issued immediately.
- Reference books and magazines will not be issued to the students.
- Text books will be issued for full academic session to the poor and deserving students from book-bank.

FINANCIAL ASSISTANCE

With a view to help the economically weak and meritorious students, the college provides many scholarships and free-ships. These include academic, sports and cultural scholarships. There is a provision of free education to physically challenged students. The financial assistance shall be provided to deserving and eligible students as per College/University/Government rules; the same shall be displayed on the notice board of the college. Those who wish to avail this facility shall have to apply in time as per notice displayed. The list of government scholarships/ fee concessions available is as following:

- Govt. of India/State Govt. Merit Scholarship.
- Scheme of Post Matric Scholarship for students belonging to S.C./S.T., O.B.C and Minorities
- Scheme of merit-cum-means-scholarship for students belonging to the minority communities.
- Any other financial scheme announced by the Govt. will be applicable for college students.
- Fee concession to the wards of university employees shall be given as per ordinances of Guru Nanak Dev University, Amritsar.

FEE RULES

- University Examination fees will be charged semester wise and as notified by the college from time to time.
- Migration fees will be charged at the time of admission from the concerned students as per university rules.
- Bus fees and Practical fees will be charged from the concerned students only.
- It will be responsibility of the student/parents to deposit the fees in time.
- Late fee fine is decided by the university and dates are notified from time to time.
- Students seeking late admission will not have any concession in late fee.
- Fees once deposited will be refunded under university rules only.
- If a student leaves the college in the middle of the session, he/she is required to inform the college office. Failing this he/she will have to deposit all dues along with fine in order to claim any certificate from the college.
- Half tuition fee will be remitted to the junior most of two or more siblings.
- Students who leave the college can get the refund of their security by 30th November in the following session, subject to the condition that all their dues are cleared. If not claimed in time, security will be lapsed. Students will have to produce original receipt of their fee of entry year in the college to claim the security.
- Financial assistance to Scheduled Caste students will be provided as per Punjab government scheme of Post Matric Scholarship. Scholarship will be paid to the students whose parents/guardians' income from all sources is not more than Rs. 2,50,000/- (Rs. Two lakhs and fifty thousand only) per annum.
- However, an income certificate by the parents/Guardians, stating definite income from all sources from Executive Magistrate is required.
- ❖ **SPECIAL NOTE:** College has every right to change any rule/information given in this prospectus and the decision of the Principal in this regard shall be final and binding.

FEE STRUCTURE 2023-24

HUMANITIES				
S.No.	CLASS	1st Inst.	2nd Inst.	Total Fee
1	BA- 1 st & 2 nd Sem	16,840/-	4,925/-	21,765/-
2	BA- 3 rd & 4 th Sem	15,185/-	4,690/-	19,875/-
3	BA-5 th & 6 th sem	14,560/-	4,465/-	19,025/-
4	MA(Punjabi) - 1 st & 2 nd Sem	11,915/-	00	11,915/-
5	MA(Punjabi) - 3 rd & 4 th Sem	10,495/-	00	10,495/-
6	Diploma in Nanny Care & Nutrition	16,840/-	4,925/-	21,765/-
7	Diploma Course in Food & Beverage	16,840/-	4,925/-	21,765/-

COMMERCE & BUSINESS MANAGEMENT				
S.No.	CLASS	1st Inst.	2nd Inst.	Total Fee
1	B.Com- 1st & 2nd Sem	16,840/-	4,925/-	21,765/-
2	B.Com- 3rd & 4th Sem	15,185/-	4,690/-	19,875/-
3	B.Com- 5th & 6th sem	14,560/-	4,465/-	19,025/-
4	BBA-1st & 2nd Sem	21,440/-	9,525/-	30,965/-
5	BBA- 3rd & 4th Sem	19,565/-	9,070/-	28,635/-
6	BBA- 5th & 6th Sem	18,730/-	8,635/-	27,365/-
7	M.Com- 1st & 2nd Sem	21,875/-	9,960/-	31,835/-
8	M.Com- 3rd & 4th Sem	19,980/-	9,485/-	29,465/-
9	MBA(TYC) 1st & 2nd Sem	84,065/-	56,550/-	1,40,615/-
10	MBA(TYC) 3rd & 4th Sem	79,200/-	53,855/-	1,33,055/-
11	PG Certificate Course in TDS Management & Return Filing	15,835/-	00	15,835/-

SCIENCE, COMPUTER SCIENCE & ECONOMICS				
S.No.	CLASS	1st Inst.	2nd Inst.	Total Fee
1	B.Sc (NM)- 1st & 2nd Sem	19,370/-	4,925/-	24,295/-
2	B.Sc (NM)- 3rd & 4th Sem	17,595/-	4,690/-	22,285/-
3	B.Sc (NM)- 5th & 6th sem	16,860/-	4,465/-	21,325/-
4	B.Sc (Med)- 1st & 2nd Sem	20,640/-	4,925/-	25,565/-
5	B.Sc (Med)- 3rd & 4th Sem	18,805/-	4,690/-	23,495/-
6	B.Sc (Med)- 5th & 6th sem	18,010/-	4,465/-	22,475/-
7	B.Sc (CS)- 1st & 2nd Sem	20,220/-	4,925/-	25,145/-
8	B.Sc (CS)- 3rd & 4th Sem	18,405/-	4,690/-	23,095/-
9	B.Sc (CS)- 5th & 6th sem	17,630/-	4,465/-	22,095/-
10	B.Sc (Eco)- 1st & 2nd Sem	18,960/-	4,925/-	23,885/-
11	B.Sc (Eco)- 3rd & 4th Sem	17,205/-	4,690/-	21,895/-
12	B.Sc (Eco)- 5th & 6th sem	16,490/-	4,465/-	20,955/-
13	Diploma in Medical Laboratory Technology	24,175/-	8,880/-	33,055/-

COMPUTER SCIENCE & I.T.				
S.No.	CLASS	1st Inst.	2nd Inst.	Total Fee
1	BCA-1st & 2nd Sem	32,300/-	9,135/-	41,435/-
2	BCA- 3rd & 4th Sem	29,905/-	8,700/-	38,605/-
3	BCA- 5th & 6th sem	28,580/-	8,285/-	36,865/-
4	M.Sc(IT)- 1st & 2nd Sem	43,525/-	11,950/-	55,475/-
5	M.Sc(IT) - 3rd & 4th Sem	40,595/-	11,380/-	51,975/-
6	MCA(TYC) 1st & 2nd Sem	60,930/-	39,595/-	1,00,525/-
7	MCA(TYC) 3rd & 4th Sem	57,170/-	37,705/-	94,875/-
8	MCA(TYC) 5th & 6th sem	54,540/-	35,905/-	90,445/-
9	DCA - 1st & 2nd Sem	20,220/-	4,925/-	25,145/-
10	Diploma in Computer Maintenance	20,220/-	4,925/-	25,145/-

Additional Charges (For concerned students only)

Practical Fee :

CLASS/COURSES	SUBJECTS	CHARGES PER MONTH (IN RS.)
B.A.	Home Science Music (V)	100/-
B.A.	Functional English, Computer Application, Computer Science	150/-
Diploma in Nutrition & Nanny Care		300/-
Diploma course in Food Beverage		300/-

PARKING CHARGES	
Vehicles	Rs. Per Month
Scooter / Motor Cycle	200/-
Car	500/-

- Bus charges will be charged semester wise as approved by university.

- 2nd Fee installments as per university rules.

Note:-

University examination and Migration Fees as Per university rules

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Dr. Nirdosh Kaur Gill
Editor