

# AMARDEEP SINGH SHERGILL MEMORIAL COLLEGE MUKANDPUR (S.B.S. Nagar)



**Multi-Faculty Postgraduate Co-Educational Institution** 



# Prospectus 2022-23

# **Guru Nanak Dev University College**

Accredited at "A++" grade by NAAC and Conferred "University with Potential for Excellence" Status by UGC "Only University with Category-1 status in the states of Punjab, Himachal Pardesh and Chandigarh"

Email: osd.mukandpur@gndu.ac.in Website: www.assmcollege.org



Amardeep Singh Shergill (1973-1992)

# Vice-Chancellor's Message



Education is a mediator to widen the mind, and to equip it with motivation and accurate insight. It channelizes the maturing potential of the youth and diverts their vitality and energy towards a constructive and productive society and economy. Education provides the propensity to recognize our competences, and become enlightened, lucid and compassionate citizens. It opens doors to various opportunities and enhances our skillsets for a bright future. It empowers us intellectually, grooms our potentials and makes us more confident to overcome the hurdles of life. In today's fast evolving world, an erudite person will always outshine others.

The spirit to instil outstanding educational values couples with a need to bridge the gap between industry requirements and academic output is the perennial priority of Guru Nanak Dev University. I understand that Amardeep Singh Shergill Memorial College, Mukandpur with a sprawling campus, is catering to educational needs of the youth. The college provides a perfect blend of traditional and latest professional courses and ambience to encourage independent thinking and a spirit of achievement in its students. The college envisions becoming a center of excellence in education and training within the ambit of global changes. The college has been in the forefront for introducing new and innovative teaching pedagogies beneficial for the students during COVID-19. To render selfless service in the field of education, the college is offering courses in varied fields. It is praiseworthy that Amardeep Singh Shergill Memorial College, Mukandpur since its inception, is attending to the needs of rural students as well. The college also organizes various seminars and lectures for the benefit of the students.

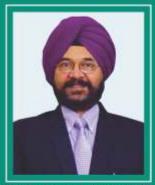
Amardeep Singh Shergill Memorial College, Mukandpur is upholding the heritage with its comprehensive vision, zealous faculty and earnest students. As the college continues to strive for new benchmarks, I extend my warm wishes to the Principal, all the members of the staff and also students for their future endeavours.

Prof. (Dr.) Jaspal Singh Sandhu

Space

MBBS, MS (ortho), DSM, FASM, FAFSM FPAS, FAIS, FFIMS, FAMS, DSc (H.C.) Worthy Vice Chancellor, Guru Nanak Dev University, Amritsar Former Secretary, University Grants Commission Ministry of Human Resource Development, Govt. of India

## ADMINISTRATIVE HEADS



Prof. (Dr.) Jaspal Singh Sandhu Vice Chancelor



Prof. Sarabjot Singh Behl Dean, Academic Affairs



Prof. (Dr.) Karnjit Singh Kahlon Registrar



Prof. (Dr.) T. S. Banipal Dean, CDC



# Principal's Message

Amardeep Singh Shergill Memorial College, Mukandpur has been at the vanguard of academics since 1994. Truly speaking, while taking the administrative duties as a Principal of this college, feelings of both elation and gigantic responsibilities overpowered my thought process strongly. These feelings reminded me of those golden days of the beginning of my career when I joined this institution as a Lecturer and wished seeing it to be a model college in the academic spheres of Punjab. For the fulfilment of this wish, I worked enthusiastically and equipped the institution with strength to outshine itself among other colleges. Even now, under the aegis of University, I hope that my

tenure of principalship will prove to be a glorious period in the history of the college. Being the senior most faculty member and a witness of its foundation and establishment, I am committed to leave no stone unturned in the progress of college.

I am sincerely thankful to Prof. (Dr.) Jaspal Singh Sandhu, Hon'ble Vice Chancellor, GNDU, Amritsar for bestowing on me this responsibility. I express my heartfelt gratitude to the Founder Chairman of Managing Committee and Padama Bhushan awardee Dr. S.S. Johl, Ex-Chancellor, Central University of Punjab, Bathinda. I am also thankful to Prof. Sarabjot Singh Behl (Dean Academic Affairs), Prof. (Dr.) Karanjit Singh Kahlon (Registrar), and Prof. (Dr.) T.S. Banipal (Dean College Development Council).

I salute the philanthropic efforts of S. Gurcharan Singh Shergill, Founder Chairman of Amardeep Singh Shergill Memorial Trust, Mukandpur and his associates for establishing such an institution that is serving a noble cause of spreading education in the rural interior.

I thank the members of faculty and non-teaching staff for their commendable services and welcome students who join this seat of learning.

May this college achieve glorious heights in the years to come!

Dr. Gurjant Singh M. A., M. Phil, Ph. D. Principal

# OUR SPECTRUM

Amardeep Singh Shergill Memorial College, Mukandpur (SBS Nagar) was taken over by Guru Nanak Dev University, Amritsar on July 4th, 2007 as a University College with the mission to provide quality education to the rural youth. The university has established this institution as Rural Model College. Under the aegis of worthy Vice - Chancellor, Prof. (Dr.) Jaspal Singh Sandhu, our college is progressing by leaps and bounds. The college was established in 1994 in the memory of Amardeep Singh Shergill, an illustrious student of London School of Economics who passed away in the prime of his youth. He was the only son of S. Gurcharan Singh Shergill and Sardarni Surinder Kaur Shergill. Instead of getting subdued in grief, the parents decided to serve a noble cause of spreading the light of knowledge amongst rural youth with the help of other 120 NRI associates.

The college is situated at Mukandpur, a small town in district S.B.S. Nagar. It is about 8 Kms from Banga, 20 Kms from Phagwara, 20 Kms from Phillaur and 20 Kms from SBS Nagar. The campus sprawls in an area of over 20 acres with an architecture that merges with the landscape. It has a splendid triple-storeyed building with an open shelf library, having more than 33,500 books, 40 journals/magazines and leading newspapers. The college library is also providing e-journals and e-books through NLIST, Directory of Open Access Journals (DOAJ) and National Digital Library of India. The library has a separate e-book section also. Students can also access educational C.Ds in the library. The college library provides facility of internet and photocopy to students and faculty members. The college has Physics, Chemistry, Botany, Zoology, Home Science, Music (V) labs and smart class rooms. In addition to this, there is a separate Computer Science and I.T. Block, which has six state-of-the-art Computer Labs equipped with 150 computers and internet connectivity of 25mbps (1:1) through radio link. The college campus is fully covered under Wi-Fi facility. Equipped with modern teaching aids, the Department of Commerce and Business Management disseminates essential skills of entrepreneurship through academic and professional courses. There is a separate Seminar

hall with a seating capacity of 170 persons. A hostel for 80 girls is available with extended internet facility in it. The Gymnasium with its latest imported machines is a cynosure of all eyes. Sports facilities include a track of four hundred metres and playfields for football, hockey, volleyball and handball. A fleet of buses carries the girl students to College and back to their homes. The beautiful open-air theatre helps our students to nurture their academic and cultural capabilities.

The college has highly qualified, hardworking and dedicated faculty. Presently, the college is running professional courses like MCA and MBA along with other traditional courses like M.Com, MA Punjabi, M.Sc.IT, BA, B.Sc, B.Com, BBA, BCA, PGDCA, DCA, DCM, DNCN and DMLT. The college is going to introduce PG Certificate course in TDS Management and Return Filing and Diploma in Food & Beverage from this academic session.

To widen the horizons of the learning, seminars and extension lectures by eminent speakers are arranged in the college from time to time. Separate units of N.S.S., Youth Club and faculty/subject wise societies have been working to make our students disciplined and service oriented citizens. Under the buddy programme for drug awareness being run by the Punjab Government, we are working towards educating our students about the ill effects of drug abuse and generate positive peer influence. Our College is leading in academics in the area and also has achieved name and fame in cultural activities. Educational trips are also organised during the session. Apart from being a medium for entertainment, these educational trips cultivate team spirit, mutual adjustment and tolerance amongst the youth. Various cultural programmes including talent hunt, inter-college competitions and Amardeep Mela are organized annually. Athletic meet is also our annual feature.

Our college has put forth an exemplary tradition of imparting blended education where students are given top priorities and teaching learning process is carried according to the need and pace of our dear students. The college is committed to provide quality education through towering standards of teaching and is hopeful to touch new vistas in the time to come.



To provide value based, job oriented education and training to the rural youth.

#### Our Vision

- To develop ideal human resources for meeting diverse socioeconomic requirements of the society.
- To continuously strive for academic excellence.
- To inculcate and nurture human values in the rural youth.
- To produce educated, enlightened, cultivated, committed and

# Admission Schedule for Under Graduation, Post Graduation Semester 1 and Promoted Students

1.	Normal Dates of Admission	up to 31-08-2022
2.	With the late fee of Rs. 100/- (with the approval of the Principal)	01-09-2022 to 08-09-2022
3.	With the late fee of Rs. 200/- (with the approval of DAA)	09-09-2022 to 16-09-2022
4.	With the late fee of Rs. 1000/- (with the approval of Vice Chancellor)	17-09-2022 to 23-09-2022
5.	With the late fee of Rs. 5000/- (with the approval of Vice Chancellor)	24-09-2022 to 01-10-2022

# Documents Required for Admission

- Four passport size photographs.
- Matric and 10+2 Certificates.
- Detail marks Card of previous class passed or internet copy of result.
- · Character certificate from the principal of the institution last attended.
- · Gap/Character certificate for candidates with gap in their study or for private candidates.
- · Aadhaar Card of father, mother and student.
- Email ID, Mobile Number of student and parents.
- Documents related to S.C./S.T./B.C./Physically Handicapped/Minority (if applicable). For the format of these
  documents, contact concerned head.
- Students from foreign universities need equivalency certificate from G.N.D.U., Amritsar and prescribed student visa from Indian Government.
- If the student has passed the lower examination from any Board/ University other than / Punjab School
  Education Board/ Panjab University/Punjabi University/Guru Nanak Dev University, he/she has to produce
  migration certificate from the concerned Board/University, to the college up to one month from admission for
  getting eligibility certificate from G.N.D.U., Amritsar, failing which the student will be penalized Rs. 500/-

# (COURSES OFFERED)

#### Undergraduate Courses

- B.A.
   B.Sc.(Medical, Non-Medical, Computer Science, Economics)
- B.C.A. B.Com. B.B.A

#### Postgraduate Courses

- M. C. A. (Three Years) M. B. A. (Two Years) M. Com.
- M. A. (Punjabi)
   M. Sc. (IT)

#### Postgraduate Diploma Courses

• Post Graduate Diploma in Computer Application (P.G.D.C.A.)

#### **Diploma Courses**

- Diploma in Computer Application (D.C.A.)
- Diploma in Computer Maintenance(D.C.M.)
- · Diploma in Food & Beverage (D.F.B)
- Diploma in Nanny Care & Nutrition(D.N.C.N.)
- Diploma in Medical Lab Technology(D.M.L.T.)

#### PG Certificate Course: 6 Months

· PG Certificate Course in TDS Management and Return Filing



# Rules and Instructions Regarding Admission

- The application for admission will be accepted only in the prescribed admission form, available with prospectus from the college.
- The form should be filled in by the student himself/herself in legible writing.
- Incomplete application will not be accepted for admission.
- The student with compartment in 10+2 can be admitted provisionally in under graduation but he/she will
  have to clear the compartment by December, otherwise the admission will be cancelled.
- The student with compartment in graduation cannot be admitted in higher courses. If a student clears
  compartment within late fee dates then he/she can be admitted with late fee. Date of declaration of result
  will be considered valid not the date of issue of detail marks card.
- Student who has passed 10+2 from National Open School, New Delhi, and Punjab School Education Board Open School may be given admission in semester 1 of Under Graduation/ Diploma courses only on provisional basis. He/She will have to get equivalency certificate from GNDU.
- The student, whose result is declared late by the Board / University, can get admission within ten days (from date of declaration of result) without any late fee.
- Failed students from other institutions will not ordinarily be entertained in any course.
- College has right to correct the combination if a student chooses or is allotted a wrong subject combination by mistake.
- The age limit for students seeking admission in 1st semester of B.A. / B.Sc. / B.C.A. / B. Com. / B.B.A. / D.C.A. / D.C.M/ D.N.C.N./D. M. L.T./D.F.B. will be 20 years.
- In the absence of any rules by Board/University/Institution, the Principal has full decisive powers.
- For SC/ST students, relaxation of 5% marks in eligibility conditions shall be given as per rules.
- Student must have good moral character.

#### Important Note

- If any student overlooks above-mentioned instructions and tries to seek admission by giving false statement/document, then he/she will himself/herself be responsible for cancellation of his/her admission and forfeiture of his/her fee/funds.
- If number of admitted students in a class falls short of the minimum requirement set by the university, the
  admission made to that class shall be cancelled and the fee etc. deposited shall be refunded to the student
  in due course under university rules.
- The Principal has the discretion to permit or deny admission in any subject/subject combination/option/course in the college to any student.
  - Classes will start w. e. f. 10, 8, 2022.

# Reservation Policy

Reservation of seats in a course shall be determined as per the Reservation Policy of the state of Punjab adopted by the University.

- (i) Applications under a reserved category must be accompanied by a certificate from the competent authority stating that the candidate belongs to that particular reserved category for which he/she is claiming a seat.
- (ii) All candidates must declare their claims for reserved categories at the time of filling their online

#### application.

- (iii) All admissions made in the reserved categories will be provisional and liable to cancellation if at any stage, any information about reserved categories furnished by the candidate is found to be fabricated or false.
- (iv) For SC/ST students, relaxation of 5% marks in eligibility conditions shall be given as per rules.

#### Reservation Policy:

- Schedule Castes/Tribes 25%
- (ii) Backward Class/OBC 10%
- (iii) Border Area/Rural Area 2% (1% for each)
- (iv) Sports persons 1%
- (v) Children/Grand Children of Freedom Fighter of Punjab 1%
- (vi) Persons with Disabilities 5%
- (vii) Children/widows of Defence Personnel 1%
- (viii) Children/widows of Para-Military forces Personnel 1%
- (ix) Children/Grand Children of Terrorist Affected Persons/Army Deserters Killed 1%
- (x) Children/Grand Children of Sikh Riot Affected Persons 1%



The reservation of seats in Departments where the number of seats are more than 30, the following categories will be clubbed. The seats will be allotted according to the order of merit.

- (a) Border Area/Rural Area (category iii) 2%
- (b) Children/Widows of Defense personnel/Para-Military Personnel (categories vii & viii) 2%
- (c) Children/Grand Children of Freedom Fighter, Terrorist Affected, Sikh Riot Affected (categories v, ix & x) 3%

# Courses where the number of seats are less than or equal to 30

The reservations of seats in Departments where the number of seats are below 30, the following categories will be clubbed and the seats will be allotted according to the order of merit.

- (a) Border Area/Rural Area/Sports Person (categories iii & iv) 3%
- (b) Grand Children of Freedom Fighter/Children/Widows of Defense Personnel/Para-Military Forces Personnel/Terrorist Affected, Sikh Riot Affected (categories v, vii, viii, ix & x) 5%

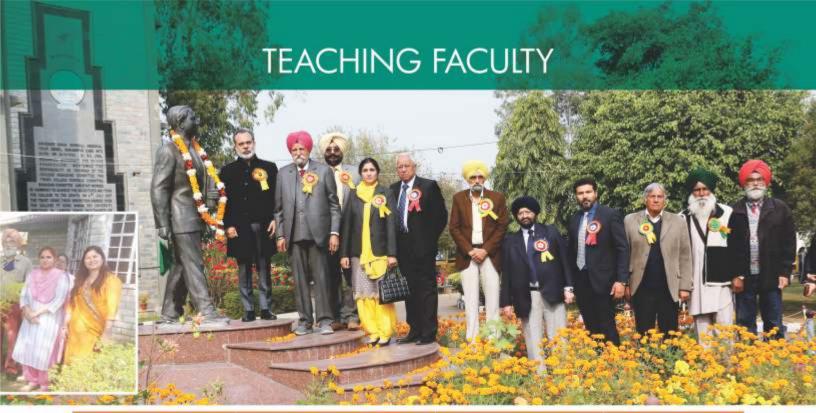
The reserved categories (i) to (v) will be open for Punjab residence candidates only.

The total reservation of all categories (excluding the sponsored candidates) shall not exceed 50% (as per orders of Honorable Supreme Court) of the total strength in a course/class.

### Rules Regarding Change of Subject/Course

- A student can change subject/subjects within 15 days from commencement of classes by filling prescribed proforma available in the office.
- Lectures in the subject would be counted from the start of the class, not from the date of changing the subject.
- A student cannot change subject/ course/faculty without approval of concerned head/incharge and Principal.
- A change in subject/ course/faculty must be intimated to the college office immediately.
- A student seeking change of course/ faculty will have to pay Rs. 1000.





NAME	QUALIFICATION	DEPARTMENT	DESIGNATION
Dr. Gurjant Singh	MA, M.Phil, Ph.D.		Principal
Mr. Shamshad Ali	M.A.(Gold Medal) M.Phil	Music(V)	Associate Professor
Mr. Manjit Singh	M.Sc, JPT	Physics	Associate Professor
Dr. Charanjit Kaur	M.A, M.Phil, Ph.D.	History	Associate Professor
Dr. Nirdosh Kaur	M.A, M.Phil, NET, M.Lib, Ph.D	Political Science	Associate Professor
Mr. Jagwinder Singh	M.A, NET	Punjabi	Assistant Professor
Dr. Karamjeet Kaur	M.Com (Gold Medal), NET, Ph.D.	Commerce and	Assistant Professor
		Business Management	
Dr. Sangeeta	M.Sc,NET, Ph.D.	Mathematics	Assistant Professor
Er. Sukhminder Dass Bawa	B.Tech.(ECE), M.Tech(I.T)	Computer Science & I.T.	Assistant Professor
Mr. Sarabjit Singh	M.C.A.	Computer Science & I.T.	Assistant Professor
Mr. Rupinder Singh	M.A, M.Phil, NET	Economics	Assistant Professor
Dr. Ashima Passi	M.Sc, Ph.D.	Chemistry	Assistant Professor
Dr. Meghna Aggarwal	M.Com, NET, Ph.D.	Commerce and Business	Assistant Professor
		Management	
Ms. Shaveta	M.Lib,NET,M.A(Hindi)	Library	Assistant Librarian

 In addition to the permanent staff approximately 30 qualified Assistant Professors are appointed on lecture basis by GNDU, Amritsar.

# University Ordinance of Carry on System for Various Semester Examinations

#### I. Courses having two semester duration:

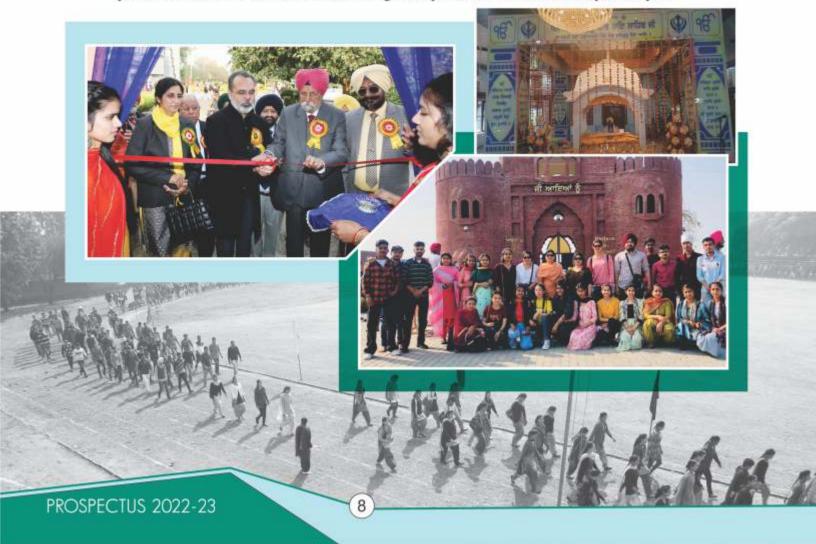
- a) There shall be no condition for promoting a student from first semester to second semester.
- b) In case a student fails to pass all the courses/papers within a period of two semesters (One Year), he/she shall be given two consecutive semesters (One Year) more to pass.

#### II. Courses having four semester duration:

- a) There shall be no condition for promoting a student from first semester to second semester
- b) However the student shall be promoted to the third semester only if he/she has passed at least 50% courses/papers of the first two semesters.
- c) There shall be no condition for promoting a student from third semester to fourth semester.
- d) In case a student fails to pass all the courses/papers within a period of four semesters (Two Years), he/she shall be given four consecutive semesters (Two Years) more to pass.

#### III. Courses having six semester duration:

- a) There shall be no condition for promoting a student from first semester to second semester
- b) However, the student shall be promoted to the third semester only if he/she has passed atleast 50% courses/papers of the first two semesters.
- c) There shall be no condition for promoting a student from third semester to fourth semester.
- d) However a student shall be promoted to fifth semester only if he/she has passed atleast 50% courses/ papers of the first four semesters.
- e) There shall be no condition for promoting a student from fifth semester to sixth semester. After a period of six semesters the student shall be given a period of two consecutive years to pass.



# Eligibility and Syllabi of Courses

#### **Under Graduate Courses**

#### B.A.(Pass Course)

Eligibility: Senior Secondary Certificate Part-II (12th Class) examination of the Punjab School Education Board or any other equivalent examination.

# (COURSE STRUCTURE)

- Punjabi/Basic Punjabi/ Punjab History and Culture
- English.
- Drug Abuse: Problem, Management and Prevention.(Semester 1\* only)
- Environment Studies (Semester 3<sup>rd</sup> only).

#### Elective/Vocational Subjects

- 1. History/Computer Application/Mathematics.
- 2. Music (V)/Political Science.

- 3. Elective Punjabi/Elective English.
- 4. Computer Science/Home Science.
- 5. Economics
- A student will choose three elective subjects from the above given combinations.

#### Employment Potential of B.A

- Admission in Post Graduation
- B.Ed.

Job oriented P.G. Courses

- State/ Centre level competitive exams. Civil Services and other competitive exams
- L.L.B.

#### B.Sc. (Economics)

Eligibility: 10+2 with 40% marks in aggregate or equivalent examination in any stream.

# COURSE STRUCTURE

- Punjabi/Basic Punjabi/ Punjab History and Culture

  - · Economics.
- Computer Science.
- Drug Abuse: Problem, Management & Prevention (Semester1st only)
- Environmental Studies (semester 3rd only).

#### Employment Potential of B.Sc. (Eco.)

M.B.A/M.C.A./L.L.B

· Mathematics.

- Banking sector
- Data entry operator

Own computer centre

- Post graduation in related subjects
- · Civil Services and other competitive exams

#### B.Sc. (Medical)

Eligibility: 10+2 (Medical) with at least 40% marks in aggregate in the concerned science group or equivalent examination.

# COURSE STRUCTURE

- Punjabi/ Basic Punjabi/ Punjab History and Culture

Zoology

- English Chemistry
- Drug Abuse: Problem, Management & Prevention (semester 1st only)
- Environmental Studies (semester 3rd only)

#### Employment Potential of B.Sc. (Medical)

- Medical representative
- Pharmaceutical company
- B. Ed

- Post graduation in related subjects
   M.B.A/L.L.B.
- Civil Services and other competitive exams

#### **B.Sc.** (Non-Medical)

Eligibility: 10+2 (Non-Medical) with at least 40% marks in aggregate in the concerned science group or equivalent examination.



#### (COURSE STRUCTURE)

- · Punjabi/ Basic Punjabi/ Punjab History and Culture
- English
- Physics

Chemistry

- · Mathematics
- Drug Abuse: Problem, Management & Prevention (semester 1st only)
- · Environmental Studies (semester 3rd only)

#### Employment Potential of B.Sc. (Non-Medical)

- Pharmaceutical company
- Banking sector
- B. Ed.
- Post graduation in related subjects/M.B.A/M.C.A
- · Civil Services and other competitive exams

#### **B.Sc.** (Computer Science)

Eligibility: 10+2 (Non-Medical.) with at least 40% marks in aggregate in the concerned science group or equivalent examination.



## (COURSE STRUCTURE)

- · Punjabi/ Basic Punjabi/ Punjab History and Culture
- English

· Mathematics

Physics

- Computer Science
- Drug Abuse: Problem, Management & Prevention (semester 1st only)

#### Employment Potential of B.Sc (Computer Science)

Banking sector

- · Data entry operator
- Post graduation in related subject M.B.A/M.C.A
- · B.Ed
- · Civil Services and other competitive exams



# Bachelor of Computer Applications (B.C.A.)

Eligibility: 10+2 in any stream or equivalent examination with at least 40% marks in aggregate.

#### SEMESTER-I

- 1. Introduction to Programming C
- Introduction to Computers and Information Technology
- 3. Applied & Discrete Mathematics
- Communication Skills in English I
- Punjabi/ Basic Punjabi/ Punjab History and Culture
- Practical 1 (MS Office 2010 & Basic C Programming)

#### SEMESTER-III

- 1. Computer Architecture
- 2. Database Management System
- 3. Introduction to Python Programming
- Programming Lab Python
- 5. Programming Lab-Oracle

#### SEMESTER-V

- 1. Computer Networks
- 2. Web Technologies
- Operating System
- 4. JAVA Programming Language
- 5. Lab based on JAVA Programming Language
- Lab based on Web Technologies



#### SEMESTER-II

- 1. Introduction to Programming-C++
- 2. Principles of Digital Electronics
- 3. Numerical Methods & Statistical Techniques
- Communication Skills in English II
- Punjabi/ Basic Punjabi/ Punjab History and Culture
- Practical 1 (Advanced C++ Programming)
- Drug Abuse, Problem Management & Prevention

#### SEMESTER-IV

- 1. Data Structure & File Processing
- 2. Information Systems
- 3. Internet Applications
- System Software
- Lab Data Structures Implementation using C++
- 6. Lab-Web Designing and use of Internet
- 7. Environmental Studies

#### SEMESTER-VI

- 1. Computer Graphics
- 2. Software Engineering
- Lab. (Implementation of Applications of Computer Graphics in C++/C)
- 4. Project

#### Employment Potential of B.C.A.

- Computer programmer.
- Computer support service specialist.
- Information security analysts.
- Clerk cum junior data entry operator.
- Junior technician.
- Banking.
- B.Ed.
- M.C.A./M.Sc.(I.T./Comp. Sci.)

# Bachelor of Commerce B. Com) Pass Course

Eligibility: 10+2 in any stream or equivalent examination with at least 40% marks in aggregate.

#### SEMESTER-I

- 1. English
- Punjabi / Basic Punjabi/ Punjab History and Culture
- 3. Financial Accounting
- 4. Business Organization
- 5. Business Communication
- 6. Business Statistics
- 7. Computer Fundamentals

#### SEMESTER-II

- 1. English
- Punjabi /Basic Punjabi/ Punjab History and Culture
- 3. Advanced Financial Accounting
- 4. Commercial Laws
- 5. Business Economics
- 6. Functional Management
- Seminar
- 8. Drug Abuse: Problem, Management & Prevention

#### SEMESTER-III

- 1. English
- Punjabi /Basic Punjabi/Punjab History and Culture
- 3. Corporate Accounting
- 4. Company Law
- 5. Financial Management
- 6. International Business
- 7. Business Environment

#### SEMESTER-IV

- 1. English
- Punjabi/Basic Punjabi/Punjab History and Culture
- Goods and Services Tax
- 4. Industrial law
- Principles and Practices of Banking and Insurance
- 6. Cost Accounting
- 7. Environmental Studies
- 8. Seminar

#### SEMESTER-V

- 1. English
- Punjabi/Basic Punjabi/Punjab History and Culture
- 3. Management Accounting
- 4. Direct Tax Law
- Auditing
- 6. Contemporary Accounting
- 7. Financial Market Operations

#### SEMESTER-VI

- 1. English
- Punjabi/Basic Punjabi/Punjab History and Culture
- 3. Operations Research
- Corporate Governance
- Workshop
- 6. Portfolio Management
- 7. Financial Services

#### Employment Potential of B.Com

- Banking Sector
- Insurance
- Entrepreneur
- C.A./C.S.I./I.C.W.A.I./M.B.A.
- Tax Consultant
- Accountant



# Bachelor of Business Administration (BBA)

Eligibility: 10+2 with at least 40% marks in aggregate and equivalent examination.

#### SEMESTER-I

- 1. English
- Punjabi/Basic Punjabi/ Punjab History and Culture
- 3. Basic Accounting
- 4. Business Organization and System
- 5. Managerial Economics-I
- 6. Computer Application for Business-I
- 7. Business Communication

#### SEMESTER-III

- 1. English
- Punjabi/Basic Punjabi/Punjab History and Culture
- 3. Statistics for Business
- 4. Fundamentals of Human Resource Mgt.
- 5. Fundamentals of Marketing Management
- 6. Indian Financial System
- 7. Management Accounting

#### SEMESTER-V

- 1. English
- Punjabi/Basic Punjabi/ Punjab History and Culture
- 3. Company Law
- 4. Entrepreneurship and Small Business
- 5. Cost Accounting
- 6. Consumer Behaviour
- Advertising and Sales Management

#### SEMESTER-II

- 1. English
- Punjabi/Basic Punjabi/ Punjab History and Culture
- 3. Business Laws
- Principles of Management
- Managerial Economics-II
- 6. Computer Based Accounting System
- 7. Fundamentals of Banking
- 8. Drug Abuse: Problem, Management & Prevention

#### SEMESTER-IV

- 1. English
- Punjabi/Basic Punjabi/Punjab History and Culture
- 3. Financial Management
- 4. Production and Operations Management
- 5. Business Environment
- 6. Operations Research
- 7. Fundamentals of Insurance
- 8. Seminar
- Environmental Studies-II

#### SEMESTER-VI

- 1. English
- Punjabi/Basic Punjabi/ Punjab History and Culture
- 3. Income tax
- 4. Fundamentals of Capital Markets
- Viva-Voce
- 6. Service Marketing
- E-Marketing

#### Employment Potential of BBA

- Banking sector.
- Accountant.
- · Insurance.

- Tax Consultant.
- Entrepreneur.
- C.A/C.S.I/I.C.W.A.I/M.B.A.

# Master of Commerce (M.Com.)

Eligibility: B.Com/ BBA/ B.CAM/ Bachelor of E-commerce with at least 50% marks

#### SEMESTER-I

- 1. Managerial Economics
- 2. Statistical Analysis For Business
- Management Principles and Organization Behaviour
- 4. Business Environment
- Management Accounting and Control Systems
- Seminar

#### SEMESTER-III

- 1. Banking and Insurance Services
- 2. Security Analysis and Portfolio Management
- 3. Contemporary Accounting
- Strategic Management
- 5. Security Market Operations
- Seminar

#### **Employment Potential of M.Com**

- Accountant
- Research Associate
- · Financial Services
- · Finance Manager

#### SEMESTER-II

- 1. Corporate Financial Accounting and Auditing
- Financial management
- Research methodology
- 4. Marketing Management
- 5. Human Resource Management
- 6. Viva-Voce

#### **SEMESTER-IV**

- 1. International Accounting
- E-Commerce
- 3. International Financial Management
- 4. Financial Markets and Financial Services
- 5. Corporate Tax law and Planning
- Viva-Voce
  - Teaching
- Tax Advisor
- Corporate Sector

# Master of Business Administration (M.B.A.)

Eligibility: Bachelor's degree in any stream with at least 50% marks. Any other examination recognized equivalent there to.

#### SEMESTER-I

- 1. Managerial Economics
- 2. Quantitative Methods for Management
- 3. Accounting for Management
- 4. Business Environment
- Management Principles and Practices
- 6. Corporate Law and Administration

#### SEMESTER-II

- 1. Business Research Methodology
- 2. Financial Management
- 3. Marketing Management
- 4. Human Resource Management
- 5. Production and Operations Management
- 6. Seminar
- 7. Case Studies in Management

#### Employment Potential of M.BA

Finance Manager

HR Manager

- Marketing Manager
- Entrepreneurship
- Teaching and Research

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# Master of Computer Applications (M. C. A.)

#### Eligibility:

- BCA/B.Sc. (IT/Comp. Science/NM/Eco.) / BBA/B.com with at least 50% marks (45% for SC/ST) in aggregate or any equivalent degree thereto

  OR
- Graduate in any stream with Mathematics/Statistics/Computer Science/Computer Application/IT/Computer
  Maintenance/Quantitative Techniques as one of the elective subjects with at least 50% marks (45% for SC/ST)
  in aggregate or any equivalent degree thereto,
   OR
- Bachelor's degree in any stream with at least 50% (45% for SC/ST) in aggregate with Mathematics as an elective subject at 10+2 levels.

#### **SEMESTER-I**

- 1. Computer Fundamentals
- Introduction to Programming
- Computer Oriented Numerical & Statistical Methods
- Principles of Digital Electronics
- Mathematical Elements of Computer Science
- Programming Laboratory-I
- 7. Communication Skills

#### **SEMESTER-II**

- 1. Data & File Structures
- Computer Organization & Architecture
- 3. Operating System
- 4. Object Oriented Programming using Python
- Basic Electricals and Electronics
- 6. Programming Laboratory-II
- 7. Personality Development



- 1. Theory of Computation
- 2. Microprocessor & its Applications
- 3. Computer Networks
- 4. Computer Graphics
- Fundamental of Wireless and Mobile Communication (ID Course)
- Programming Laboratory III

#### SEMESTER-V

- 1. System Software
- Software Engineering
- Distributed System
- 4. Cloud Native and Application Development
- Digital Forensics
- 6. Programming Laboratory V



# Employment Potential of MCA

- Website/App Developer
- Hardware Troubleshooter
- Social Media handler
- · Career in Computer Education.

- 1. Web Technologies
- 2. Computer Based Optimization Techniques
- 3. Data Base Management Systems
- 4. Open Source Software
- Information Systems and Security
- 6. Programming Laboratory-IV

#### SEMESTER-VI

#### Major Project

- Additional two seats are reserved for student of A.S.S.M College in M.C.A. and M.B.A. subject to fulfillment of the following conditions:
- The candidate must have studied for at least two years in graduation or post-graduation at ASSM College, Mukandpur.
- The candidate should belong to the rural area category as per university rules applicable from time to time.
- The admission will be made strictly as per GNDU rules.
- Software Consultant
- Technical Writer
- Career in I.T. Wing of Police/Defense Forces
- M.Tech (I.T./Comp.Sci.)

# Master of Science in Information Technology (M.Sc IT)

#### Eligibility:

- Graduate with Computer Science / IT Computer Applications / Computer Maintenance as one of the elective subjects with at least50% marks in aggregate. OR
- BCA/B.Sc. (IT)/BIT or equivalent thereto with at least 50% marks in aggregate, OR
- Graduate with mathematics as an elective subject and Post-Graduate Diploma in Computer Applications / PG
  Diploma in Information Tech. / PG Diploma in E-Commerce & Internet Application or equivalent with at least
  50% marks in the aggregate.

#### SEMESTER-I

- Analysis & Design of Embedded Systems
- 2. Distributed Computing
- Advanced Computer Organization and Architecture
- 4. Network Operating Systems
- 5. Computational Problem Solving Using Python
- Programming Laboratory I

#### SEMESTER-III

- 1. Network Protocols
- 2. Advanced Web Technologies
- 3. Linux Administration
- 4. System Simulation
- Microprocessor and Its Applications
- Programming Laboratory –III
   (Based on Advanced Web Technologies using ASP.NET

#### SEMESTER-II

- 1. Mobile Computing
- Distributed Databases
- 3. Image Processing
- Fuzzy Systems
- 5. Network Design and Performance Analysis
- 6. Programming Laboratory-II

#### SEMESTER-IV

- 1. Advanced Java Technology
- 2. Network Security
- 3. Artificial Neural Network
- Programming Laboratory –IV
   (Based on Advanced Java Technology)
- 5. Project Work

#### Employment Potential of M.Sc. (IT)

- Software Developer
- Quality Assurance Engineer
- System Analyst
- Database Administrator
- Career in Computer Education
- IT consultant





# Master of Arts (M.A.) Punjabi

#### Eligibility:

- B.A. Hons. in Punjabi, OR
- Bachelors degree with at least 45% marks in the subject of Punjabi Elective or Functional Punjabi, OR
- Bachelor degree in any faculty under 10+2+3 system from a recognized University with atleast 50%marks in aggregate, OR
- · Master's degree of this or another University in another subject or a faculty.

#### SEMESTER-I

- 1. Gurmat Kav
- 2. Punjabi Suffi Kav
- 3. Sahit Sidhant Ate Bharti Kav Shastar
- 4. Lokdhara Ate Punjabi Lokdhara
- 5. Tulnatmik Bharti Sahit: Sidant te Vihar

#### SEMESTER-III

- 1. Adhunik Punjabi Kavita
- Punjabi Nowel
- 3. Punjabi Bhasha Ate Bhasha Vigyan I
- 4. Punjabi Vartak I
- 5. Punjabi Natak ate Ikangi

#### SEMESTER-II

- 1. Corporate Financial Accounting and Auditing
- 2. Financial management
- 3. Research methodology
- 4. Marketing Management
- 5. Human Resource Management
- Viva-Voce

#### SEMESTER-IV

- 1. Vishav classiki sahit
- 2. Punjabi Kahani
- Punjabi Bhasha Ate Bhasha Vigyan II
- 4. Punjabi Vartak II
- 5. Parvasi Punjabi Sahit

#### Employment Potential of M.A. (Punjabi)

- Sub-editor, translator and proof reader.
- Publisher of Punjabi publications.
- Own literary magazine, news reader, anchor and producer in T. V. /Radio.
- Employment in Public Relations/ Various Language Departments.



# Post Graduate Diploma in Computer Application (P.G.D.C.A.)

Eligibility: Graduation in any stream with at least 45% marks in aggregate or equivalent examination.

#### SEMESTER-I

- 1. PC Computing-I (MS Office-2003)
- 2. PC Computing-II (Professional DTP)
- Fundamentals of Computer & Operating Systems
- Database Management System through Oracle-10g &System Analysis & Design

#### SEMESTER-II

- Network Concepts and Management (Hardware, Software, setting in LINUX / UNIX /NT environment)
- 2. Programming in C
- Introduction to Scripting Languages, Web Designing& Uses of Internet
- E-Commerce/Business

#### **Employment Potential of PGDCA**

- Computer Hardware Expert & Network Expert
- Junior Technician
- Web/E-Commerce App Developer

- Clerk cum junior Data Entry Operator.
- Career in Media, Print & Publishing Houses

# Diploma in Computer Application (D.C.A.)

Eligibility: 10+2 in any stream with at least 40% marks in aggregate or equivalent examination.

#### SEMESTER-I

- 1. Information Technology and Operating System
- 2. PC Computing-I

#### SEMESTER-II

- 1. Database Management System
- 2. PC Computing-II

#### **Employment Potential of D.C.A.**

- · Career in Media, Print & Publishing Houses
- · Database Developer.

Computer Hardware Expert.

# Diploma in Computer Maintenance (D.C.M.)

Eligibility: 10+2 or equivalent examination in any stream with at least 40% marks

#### SEMESTER-I

- 1 Computer Organization and Assembling
- 2 PC Maintenance and Troubleshooting-I
- 3 Lab I: Based on PC Assembling & Troubleshooting-I

#### SEMESTER-II

- Network Operating Systems
- 2 PC Maintenance and Troubleshooting II
- 3 Lab-II: Network Operating Systems

#### Employment Potential of D.C.M.

- Hardware and networking professionals.
- Own hardware repair shops.

Hardware manufacturing.

# Diploma in Nanny Care & Nutrition (D.N.C.N.)

Eligibility: The admission shall be open to a candidate who has passed 10+2 examination with at least 40% marks in aggregate.

#### SEMESTER-I

- 1. Pre-natal and Post-natal Care
- Wholesome Development of Child
- 3. Early Childhood Care and Education
- Core Communication Skills

#### SEMESTER-II

- 1. Health and Nutrition
- ECCE Training and Trends
- 3. Nutrition and Meal Management
- 4. Basics of Computers

#### **Employment Potential of D.N.C.N.**

- Valuable course for going abroad as a nanny care expert
- Job in anganwaris and play schools.
- As a social worker in collaboration with N.G.Os.

Own crèche

# Diploma in Medical Laboratory Technology (D.M.L.T.)

Eligibility: 10+2 in any stream with at least 50% marks in aggregate or equivalent examination.

#### SEMESTER-I

- 1. Cell Biology
- 2. Hematology-I
- 3. Principals of Biochemistry-I
- 4. Anatomy and Physiology-I
- 5. Communicative English I

#### SEMESTER-II

- 1. Basic Microbiology
- 2. Hematology-II
- 3. Special Laboratory Techniques I
- 4. Anatomy and Physiology-II
- Communicative English II

#### **Employment Potential of DMLT**

- · Can work in medical testing lab
- Pursue graduation in M.L.T

· Work in hospitals and nursing homes

# Diploma in Food & Beverage (D.F.B)

Senior Secondary (10+2) or equivalent with English as one of the subjects at 10th class level

#### SEMESTER-I

- 1. Food & Beverage Service-I
- 2. Food & Beverage Service-II
- 3. Business Communication
- 4. Hygiene & Sanitation
- 5. Computer Awareness

#### SEMESTER-II

- 1. Food & Beverage Service-I
- Food & Beverage Service –II
- 3. Business Communication
- 4. Hygiene & Sanitation
- 5. Computer Awareness
- Six Months in Hotel Training

#### **Employment Potential of DFB**

- Food and Beverage service Manager/Supervisor
- Catering Manager
- Recipe Tester

- · Head chef in restaurant
- Cooking teacher
- · Beer Brewer

# PG Certificate Course in TDS Management & Return Filing (P.G.C.C in TDS.M.R.F)

Eligibility: Bachelor degree in any stream of any board/ University

Paper-II Theory
Paper-III Practical
Training



#### **Employment Potential of PGCC in TDSMRF**

- · Tax advisor
- Tax return preparer
- TDS Manager



# **AUXILIARY SERVICES**

#### Dr. S.S. Johl (Library)

- Excellent reading room.
- 33,543 books in stock
- 15 newspapers and required journals/ magazines.
- Open shelf system.
- Separate book bank for text books (for needy and poor students).
- E-book section.
- · Wi-Fi internet connectivity in the library.
- Photocopy facility at reasonable rates.

#### Seminar Hall

- Excellent academic ambience for extension activities.
- Seating capacity for 170.
- Multimedia projector available.
- Sound system permanently installed.
- Used as audio visual lab too.

#### Multipurpose Hall

- "Kartar Singh Duggal" multipurpose hall for indoor games, academic functions, cultural events, fairs, festivals, film screening and public meetings.
- Capacity 800 for sports events and 1700 for other gatherings

#### Computer Sci. and I.T. Department

- Fully air conditioned six labs.
- 150 i3 and i5 computers.
- 4 LCD projectors.
- 125 KVA electricity generators.
- 42 KVA online UPS to provide uninterrupted power supply in computer labs
- · Hardware Maintenance cell.
- 25 Mbps (1:1) internet connection.

#### Girls Hostel

- · Well designed rooms.
- Mess facility and common rooms.
- · 24 hours security arrangements.
- · Table tennis, badminton and other indoor games.
- 25 Mbps (1:1) Wi-Fi internet connection.
- Generator facility for uninterrupted power supply

#### **Teachers Flats**

- Spacious flats for teachers.
- 24 hours water supply.
- · Healthy and natural environment.
- · Easy access to faculty

#### Refectory

- The college refectory offers the much-needed respite to the students and serves variety of snacks and drinks, which are moderately priced.
- There is a separate arrangement for members of the staff, boys and girls students.
- Due care is taken to maintain cleanliness and healthy environment.

#### **College Transport**

- Fleet of buses.
- Buses ply daily to serve girls from about 150 villages of the area.
- Transport is available for educational tours, excursions, picnics, site seeing etc. (on nominal charge).
- Concessional bus-pass facility for male/female students.

#### **Sports**

- Sports stadium with double storeyed grand sports pavilion and extensive playgrounds.
- · Covered and well lit badminton courts.
- Well equipped gymnasium with imported machines.
- Students residing in Mukandpur and nearby villages are encouraged to play hockey, cricket, football and other games in the evening to cultivate sportsman spirit in them.

# CULTURAL ACTIVITIES

#### Amardeep Mela

Amardeep mela is celebrated every year on 24th December as birth anniversary of Amardeep Singh Shergill and Foundation Day of the college. It includes activities like:

- Department wise exhibitions.
- Books exhibition.
- Punjab heritage exhibition.
- Inter college contests like folk songs; poetical recitation and quiz.
- Entertainment programmes like Qwali, Giddha, Bhangra, Songs, Skits and Play etc. are other attractions.

#### Youth Festival

 Entailing a gamut of young talent, the Youth Welfare cell trains students to participate in youth festival of GNDU. This cell works in consonance with Youth Welfare Department, GNDU and Directorate of Youth Services, Punjab. Every year our students clinch accolades in competitions like folk song, one act play, skit, debate, elocution, Bhangra, Giddha etc. for the college.

# SOCIAL OUTREACH PROGRAMS

#### N.S.S

N.S.S. aims at fostering social consciousness of the youth. Its overall objective is to inculcate the spirit of social service, dignity of labor, community development, national integration and fellow feeling among the students. It has been active in our college since 1994. The college runs two units of N.S.S. – one for boys one for girls.

Activities of N.S.S. include community service of 120 hours a year in college campus and special camp of 7 days in nearby rural areas. Other activities are – Adult education, Swachh Bharat Campaign, First-Aid Training, Campus Beautification, Quiz, Essay writing Competition, Blood Donation Camp, Aids Awareness and celebration of International Yoga Day. Students of all classes can apply for enrollment in N.S.S.

#### Go Green Campaign

The college has launched a 'Go Green Campaign' with a pledge to make the campus green and environment friendly. With collaboration of Rotary club, a wide variety of plants and flowers are planted in the campus. Students are made aware of environment pollution through debates, quizzes, essay writing and poster making competitions.

#### **Buddy Program**

Our college has followed the Buddy Programs in letter and spirit initiated by government of Punjab. As per guidelines our program focuses on; Community involvement programs specific to DAPO and Buddy program, Mentoring and counseling inside the campus, myriad activities to channelize the energy of the youth through various clubs and societies.

#### Youth Club

The youth club remains active throughout the year. With a view to break the monotony of the classroom teaching, the club organizes hiking and trekking expeditions besides holding debates and declamation contests. Youth club is involved in various other activities like inter college expeditions and organizes extension lectures.

# Seminars, Webinars & Extension Lectures

Acknowledging the fact that every institution pins to excel in academics, our college also strives inadvertently to stretch its wings in educational erudition. Adhering to this perspective various seminars, extension lectures and workshops are organized by all the departments to widen the horizons of the learners.

# OTHER SERVICES

#### Career Guidance and Placement Cell

Career guidance cell with its quality resources and support helps the students in their career development from exploring their options to securing the suitable jobs. The cell not only offers help with career choices and job hunting but also helps in developing various skills that employers seek for by conducting various guidance sessions. The Placement Cell of the college provides ample opportunities to the students to carve a niche in the professional world. The cell organizes placement drives throughout the year in collaboration with Guru Nanak Dev University, Amritsar and Government of Punjab. Our students have got placements in some of the most coveted companies.

#### Girls Grievances Cell

As an innovative practice, the institution has established Girls Grievance Cell with the objective of redressing the grievances of the girl students. It provides information regarding counseling and support services on the campus. It promotes awareness about sexual harassment through educational initiatives that foster a respectful and safe campus environment. Quick and suitable action is taken against any complaint from a student thus ensuring a congenial environment in the college without any fear of harassment.

#### Excursions

In order to boost the capacity to learn and to teach meaningful application to young minds the college makes best efforts to complement the academic system with practical skills through various teaching methodologies that extend beyond classroom. Varied and multifarious activities like field trips, educational trips, visit to companies and industries, hands on work experience in almost all the practical subjects are integrated to the academic agenda. Educational trips also cultivate team spirit, mutual adjustment and tolerance amongst the youth in addition to being the source of entertainment.

#### UNIVERSITY EXAMINATION RULES

- A student may not be permitted to appear in House Exams /University Exams if he/she fails to deposit fee
  in time.
- Every student must be present in all house examinations. Absent students will be penalized Rs.100/- per subject/paper, subject to maximum of Rs.500/-.
- Every student has to get at least 25% marks in aggregate in the House Exams.
- · A student must attend at least 75% lectures in every subject.
- If a student does not fulfill the above criteria, he/she may not be allowed to appear in university examination.

#### CODE OF CONDUCT

The college prescribes an implicit code of conduct which every student entering its premises is expected to follow. Students should treat themselves to be the custodian of the college. Following rules should be observed:

- Students must be punctual in attending their classes.
- Roaming about or standing in the corridors during classes is not allowed except when change in class/period takes place. Movement from one classroom to another should be orderly.
- In vacant periods, students should go to the library, common room, prescribed places for boys and girls or canteen. They must not indulge in loud talk or gossip as it disturbs adjoining classes.

- Writing and sticking bills on the walls of college is prohibited.
- No outsider is permitted to meet the students without the permission of the principal.
- Mobile phones are not permitted in the college premises. Students will be fined in such cases.
- Any student found guilty of taking intoxicants/drugs in the college campus may be suspended immediately.
- Any damage to the college property will be severely penalized. Such students will not be allowed to continue their studies.
- Students who bring their vehicles with altered silencers that create noise pollution will be fined Rs. 1000.
- Students are directed not to visit multipurpose hall and open air theatre in ordinary days. Any violator will be fined Rs. 500.
- Students are strictly prohibited to bring any kind of weapons in the college campus.
- Strict disciplinary action will be taken against careless and indisciplined students.
- Students must read instructions on the college notice board daily.
- Students must listen carefully to the instructions given during assembly and follow them earnestly.
- Routes of the buses will be decided by the college transport committee and students should follow the same.
- Routes of buses may be changed from time to time.

# Prohibition, Prevention and Punishment for Ragging

Students are directed to desist any kind of ragging. Various forms of ragging include: Display of noisy, disorderly conduct, teasing, excitement by rough or rude treatment or handling, in-disciplined activities which cause or are likely to cause annoyance, undue hardship, physical or psychological harm or raise apprehensive fear in a fresher, asking the students to do any act or perform which such a student will not do in the ordinary course and which causes him/her shame or embarrassment or danger to his/her life etc.



#### Punishment for Participation in /or Abetment of Ragging:

- Cancellation of admission.
- Suspension from attending classes.
- Withholding/withdrawing scholarship/fellowship and other benefits.
- Debarring from appearing in any test/examination or other educational process or withholding result.
- Rustication from the institution for period varying from six months to two years.
- Expulsion from the institution and consequent debarring from admission to any other institution.
- Fine ranging between Rs. 25000 to Rs. 1,00,000.
- Anti-Ragging Helpline No.:1800-180-5522(Toll Free).
- Anti-Ragging E-mail:helpline@antiragging.net



# For special attention of parents/guardians

- · It is the duty of the Parents/Guardians to visit the college office to get feedback of their wards.
- Contact college immediately whenever informed about any problem.
- Make sure that your ward attends all the classes regularly and take all the House Examinations /Class Tests.

#### Leave Rules

- Leave should be applied by the student personally or by the parents/guardian on the prescribed form available in the office with the required documents.
- In case of serious illness the leave application must be submitted as soon as possible along with medical certificate. However, approval of leave does not provide relaxation in the university condition of minimum lectures.
- If a student is absent continuously for ten days from a class without sanction of leave, his/her name may
  be struck off from college rolls. Re-admission may be allowed only on request of parents.
- A fine of Rs.5/- per lecture will be charged for remaining absent from the class.

# Rules for Identity Card & Library

- Students should contact library immediately after admission for identity card.
- It will be necessary for every student to get the identity card issued in the scheduled time period. The students are required to bring their identity cards while in college and present the same, if asked for.
- Library remains open from 9.00am to 4.00pm throughout the session except on Sundays and other holidays.
- Students should deposit their personal belongings at the entrance before entering the library.
- Students are strictly prohibited to take cuttings from library books, newspapers and magazines.
- Books will be issued for 14 days and must be returned and get reissued, if needed. Fine of Re.1 per day
  will be charged for overdue books.
- Any student, who loses, defaces or otherwise damages any book shall have to pay the cost of the book as per library rules.
- Books should be carefully checked before getting issued.
- Number of books which can be borrowed at a time from library is:
  - Undergraduate classes: Three books.
  - Post Graduate classes: Six books.
- Library books should be returned in the library at the end of session for clearance of account.
- Loss of ticket should be reported to the librarian. A fine of Rs10 per ticket will be charged for the loss of
  ticket. Failure in reporting the loss of ticket, student will have to pay for the books if those are issued on
  lost tickets.
- · Students are expected to maintain discipline and silence in the library and reading hall.
- The loss of identity card should be reported immediately and an FIR should be registered.
- Fine of Rs100 will be charged in case of loss of identity card. It is the responsibility of the student to get duplicate card issued immediately.
- Reference books and magazines will not be issued to the students.
- Text books will be issued for full academic session to the poor and deserving students from book-bank.

# FINANCIAL ASSISTANCE

With a view to help the economically weak and meritorious students, the college provides many scholarships and free-ships. These include academic, sports and cultural scholarships. There is a provision of free education to physically challenged students. The financial assistance shall be provided to deserving and eligible students as per College/University/Government rules; the same shall be displayed on the notice board of the college. Those who wish to avail this facility shall have to apply in time as per notice displayed. The list of government scholarships/ fee concessions available is as following:

- Govt, of India/State Govt, Merit Scholarship.
- Scheme of Post Matric Scholarship for students belonging to S.C./S.T., O.B.C and Minorities
- Scheme of merit-cum-means-scholarship for students belonging to the minority communities.
- Any other financial scheme announced by the Govt, will be applicable for college students.
- Fee concession to the wards of university employees shall be given as per ordinances of Guru Nanak Dev University, Amritsar.

#### **FEE RULES**

- University Examination fees will be charged semester wise and as notified by the college from time to time.
- Migration fees will be charged at the time of admission from the concerned students as per university rules.
- Bus fees and Practical fees will be charged from the concerned students only.
- It will be responsibility of the student/parents to deposit the fees in time.
- Late fee fine is decided by the university and dates are notified from time to time.
- Students seeking late admission will not have any concession in late fee.
- Fees once deposited will be refunded under university rules only.
- If a student leaves the college in the middle of the session, he/she is required to inform the college office.
   Failing this he/she will have to deposit all dues along with fine in order to claim any certificate from the college.
- Half tuition fee will be remitted to the junior most of two or more siblings.
- Students who leave the college can get the refund of their security by 30th November in the following session, subject to the condition that all their dues are cleared. If not claimed in time, security will be lapsed. Students will have to produce original receipt of their fee of entry year in the college to claim the security.
- Financial assistance to Scheduled Caste students will be provided as per Punjab government scheme of Post Matric Scholarship. Scholarship will be paid to the students whose parents/guardians' income from all sources is not more than Rs. 2,50,000/-(Rs. Two lakhs and fifty thousand only) per annum.
- However, an income certificate by the parents/Guardians, stating definite income from all sources from Executive Magistrate is required.
- SPECIAL NOTE: College has every right to change any rule/information given in this prospectus and the decision of the Principal in this regard shall be final and binding.

# FEE STRUCTURE 2022-23

	HUN	HUMANITIES		
S.No.	CLASS	1st Inst.	2nd Inst.	Total Fee
1	BA- 1" & 2" Sem	16,025/-	4,690/-	20,715/-
2	BA- 3 <sup>rd</sup> & 4 <sup>th</sup> Sem	14,400/-	4,465/-	18,865/-
3	BA-5" & 6" sem	13,815/-	4,250/-	18,065/-
4	MA(Punjabi) - 1" & 2" Sem	11,335/-	00	11,335/-
5	MA(Punjabi) - 3" & 4" Sem	9,935/-	00	9,935/-
6	DNCN - 1" & 2" Sem	16,025/-	4,690/-	20,715/-
7	DFB - 1" & 2" Sem	16,025/-	4.690/-	20,715/-

	COMMERCE	COMMERCE & BUSINESS MANAGEMENT		
S.No.	CLASS	1st Inst.	2nd Inst.	Total Fee
1	B.Com- 1st & 2nd Sem	16,025/-	4,690/-	20,715/-
2	B.Com- 3rd & 4th Sem	14,400/-	4,465/-	18,865/-
3	B.Com- 5th & 6th sem	13,815/-	4,250/-	18,065/-
4	BBA-1st & 2nd Sem	20,405/-	9,070/-	29,475/-
5	BBA- 3rd & 4th Sem	18,570/-	8,635/-	27,205/-
6	BBA- 5th & 6th Sem	17,785/-	8,220/-	26,005/-
7	M.Com- 1st & 2nd Sem	20,820/-	9,485/-	30,305/-
8	M.Com- 3rd & 4th Sem	18,965/-	9,030/-	27,995/-
9	MBA(TYC) 1st & 2nd Sem	80,090/-	53,855/-	1,33,945/-
10	MBA(TYC) 3rd & 4th Sem	75,415/-	51,290/-	1,26,705/-
11	PGCC in TDSMRF	16,000/-	00	16,000/-

	SCIENCE, COMPL	ITER SCIENCE & ECONOMICS	3/	
S.No.	CLASS	1st Inst.	2nd Inst.	Total Fee
1	B.Sc (NM)- 1st & 2nd Sem	18,435/-	4,690/-	23,125/-
2	B.Sc (NM)- 3rd & 4th Sem	16,700/-	4,465/-	21,165/-
3	B.Sc (NM)- 5th & 6th sem	16,005/-	4,250/-	20,255/-
4	B.Sc (Med)- 1st & 2nd Sem	19,645/-	4,690/-	24,335/-
5	B.Sc (Med)- 3rd & 4th Sem	17,850/-	4,465/-	22,315/-
6	B.Sc (Med)- 5th & 6th sem	17,095/-	4,250/-	21,345/-
7	B.Sc (CS)- 1st & 2nd Sem	19,245/-	4,690/-	23,935/-
8	B.Sc (CS)- 3rd & 4th Sem	17,470/-	4,465/-	21,935/-
9	B.Sc (CS)- 5th & 6th sem	16,735/-	4,250/-	20,985/-
10	B.Sc (Eco)- 1st & 2nd Sem	18,045/-	4,690/-	22,735/-
11	B.Sc (Eco)- 3rd & 4th Sem	16,330/-	4,465/-	20,795/-
12	B.Sc (Eco)- 5th & 6th sem	15,645/-	4,250/-	19,895/-
13	DMLT- 1st & 2nd Sem	23,010/-	8,455/-	31,465/-

	COMPUTER	SCIENCE & I.T.		
S.No.	CLASS	1st Inst.	2nd Inst.	Total Fee
1	BCA-1st & 2nd Sem	30,745/-	8,700/-	39,445/-
2	BCA- 3rd & 4th Sem	28,420/-	8,285/-	36,705/-
3	BCA- 5th & 6th sem	27,165/-	7,890/-	35,055/-
4	M.Sc(IT)- 1st & 2nd Sem	41,435/-	11,380/-	52,815/-
5	M.Sc(IT) - 3rd & 4th Sem	38,600/-	10,835/-	49,435/-
6	MCA(TYC) 1st & 2nd Sem	58,060/-	37,705/-	95,765/-
7	MCA(TYC) 3rd & 4th Sem	54,430/-	35,905/-	90,335/-
8	MCA(TYC) 5th & 6th sem	51,940/-	34,195/-	86,135/-
9	PGDCA 1st & 2nd Sem	25,385/-	8,700/-	34,085/-
10	DCA - 1st & 2nd Sem	19,245/-	4,690/-	23,935/-
11	DCM- 1st & 2nd Sem	19,245/-	4,690/-	23,935/-

#### Additional Charges (For concerned students only)

Practical Fee:

ractical ree .		
CLASS/COURSES	SUBJECTS	CHARGES PER MONTH (IN RS.)
B.A.	Home Science Music (V)	100/-
B.A.	Computer Sci & Computer Application	150/-
Diploma in Nutrition & Nanny Care		300/-
Diploma course in Food Beverage		300/-

PARKING CHARGES		
Vehicles	Rs. Per Month	
Scooter / Motor Cycle	200/-	
Car	500/-	



Navi

BA 4th Sem
2nd Position in Zonal Youth and
Inter Zonal youth Festival (Geet)



Anuj Sharma BA 4th Sem 2nd Position in Zonal Youth Festival (lokGeet)



Jaspreet Singh BA 2nd Sem 2nd Position in Zonal Youth Festival (Tabla Solo)

# **OUR FLAG BEARERS**



SARBJIT MCA(TYC)- 5th 5em (2nd in university 88.5%)



VISHALI MCA (TYC) - 5th Sem (4th in university 86%)



GURPREET KAUR MCA(TYC)-5th Sem (9th in university 84.2%)



RAVNEET KAUR MCA(TYC)-3rd Sem (3rd in university 86.2%)



BHUPINDER KAUR MCA(TYC)-3rd Sem (8th in university 81.8%)



RAMANPREET KAUR MCA(TYC)-1st Sem (5th in university 84.5%)



SIMRAN MCA(TYC)-1st Sem (6th in university 83.6%)



KAMAL BCA-5th Sem (1st in District 89%)



KIRANDEEP BCA-5th Sem (3rd in District 85.75%)



MANPREET KAUR BCA-3rd Sem (1st in District 87.33%)



AMANDEEP VIRDI BCA-3rd Sem (3rd in District 84.67%)



SIMRAN KAUR BCA-1st Sem (3rd in District 86.25%)

**TERSITY POSITIONS & DISTRICT POS** 



KAJAL RANI PGDCA-1st Sem (1st in District 88.75%)



JYOTI DCA-1st Sem (2nd in District 89%)



LOVETA DCA-1st Sem (4th in District 87%)



SHIVANI KAKKAR BBA 3rd Sem (4th in District 81%)



NISHAL KHOSLA BBA 3rd Sem (5th in District 80%)



MEHAKPREET KAUR BBA 1st Sem (2nd in District 80%)



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MANDEEP KUMAR M.A.(Pbi ) 3rd Sem (1st in District 88%)



LOVEPREET M.A(Pbi) 3rd Sem (2nd in District 87.2%)



MANPREET KALER M.A (Pbi.) 3rd Sem (3rd in District 85.5%)



PRABHNOOR KAUR M.A(Pbi.) 1st Sem. (2nd in District 86.5%)



ARUN SHARMA M.A.(Pbi.) 1st Sem (3rd in District 85,5%)

# CLASS POSITIONS



M.Com 3rd Sem (1st in Class 86%)



M.Com 1st Sem (1st in Class 83%)



AMAN B.Com 5th Sem (1st in Class 82%)



HARMANJOT BBA 5th Sem (1st in Class 76.5%)



YASHPREET KAUR B.Com 3rd 5em (1st in Class 78%)



HARNEET KAUR B.Com 1st Sem (1st in Class 83.4%)



BALWINDER KAUR B.A.5th Sem (1st in Class 82.75%)



MANPREET KAUR B.A. 3rd Sem (1st in Class 80.25%)



RAJDEEP KAUR B.Sc. Med 5th Sem (1st in class 91.5%)



ANSHIKA RANI B.Sc. Med 3rd Sem (1st in class 90.25%)



SIMRANPREET KAUR B.Sc. N.M. 1st Sem (1st in class 89.75%)



RASHPAL KAUR DMLT 1st Sem (1st in class 81.8%)

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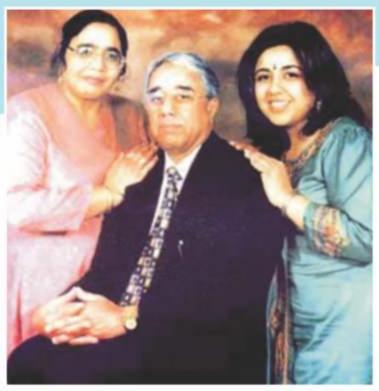
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